

Eligibility Overview (E712)	Bound Printed Matter (BPM) is Package Services matter (typically catalogs, directories, books, and other printed material) that weighs up to 15 pounds and meets specific eligibility standards. Minimum mailing: no minimum for single-piece rates; 50 addressed pieces for single-piece barcoded discount, 300 addressed pieces for Presorted or Carrier Route rates. Presorted and Carrier Route rates apply to pieces prepared and presorted under M045 and M720. General standards include: <ul style="list-style-type: none"> ■ Consists of advertising, promotional, directory, or editorial material (or any combination of these). ■ Is securely bound by permanent fastening. ■ Consists of sheets of which at least 90% are imprinted by any process other than handwriting, typewriting with letters, characters, figures, or images (or any combination of these). ■ Does not have the nature of personal correspondence. ■ Is not stationery (e.g., pads of blank printed forms).
Rates and Fees (R700)	Single-piece rates: separate rates for flats and for parcels based on weight and zone. Presorted, Carrier Route, and destination BMC (DBMC) rates: separate per piece and per pound charges for flats and for parcels based on weight and zone. Destination entry discounts apply to mail prepared as prescribed by USPS and addressed for delivery within service area of destination BMC/ASF, SCF, or delivery unit (DDU) (E752). DDU rates not available for flat-size pieces weighing 1 pound or less unless sorted to carrier route. Barcoded discount: \$0.03 per piece. Available for presorted machinable parcels and automatable flats with correct barcodes that meet standards in E712.2 and for single-piece rates that are part of a mailing of 50 or more pieces of BPM. No annual mailing fee; however, there is a destination entry-mailing fee of \$150.00.
Addressing (A010)	Each piece must include complete delivery address with correct ZIP Code or ZIP+4 code. Return address required except for pieces with no ancillary service endorsement. For barcode flat discount: address and barcode quality subject to A800 and CASS/MASS standards in A950. Addresses matched using a CASS/MASS-certified process within 180 days before mailing date. For Presorted rates, a certified process must be used at least once a year to ensure accuracy of 5-digit ZIP Codes (E712). For Carrier Route rate, carrier route information updated using CASS-certified process within 90 days before mailing (A930).
Characteristics and Content (C700)	Minimum weight: None. Maximum weight: For flat-size pieces claiming the barcode discount, 20 ounces; for all others, 15 pounds. For barcode flat discount, pieces must meet the standards in C820 for AFSM 100 processing. For barcode parcel discount, pieces must meet the standards in C850.
Forwarding and Related Services (F010)	Mailing items with an ancillary service endorsement obligates the mailer to pay any applicable forwarding and return postage charges at the single-piece rate (F010.5.4). Bound Printed Matter with no ancillary service endorsement that is undeliverable-as-addressed is disposed of by USPS.
Deposit (D700)	Single-piece: mailing entered at an acceptance unit designated by USPS. Presorted or Carrier Route and all meter, or permit imprint: generally, at post office where permit or license is held. For destination entry rates, see E752.
Mail Preparation and Sortation (M720)	Marking on each piece: <ul style="list-style-type: none"> ■ Single-piece rate: “Bound Printed Matter” or “BPM.” ■ Presorted rate: “Bound Printed Matter” or “BPM” and either “Presorted” or “PRSRT.” For flats claiming the barcode discount, the optional marking “AUTO” may be used in place of “PRSRT” (M012). ■ Carrier Route rate: “Bound Printed Matter” or “BPM” and “Carrier Route Presort” or “CAR-RT SORT.” The rate marking must appear in postage area. Bundle preparation and labeling: Presorted and Carrier Route rates on following pages. Pieces must be separated by zones when presented unless either the correct postage is affixed to each piece or authorized under P900. Postage statement: Form 3605-BR or Form 3605-DBR (permit imprint) or Form 3605-BP or Form 3605-DBP (postage affixed) or approved facsimile.
Postage and Payment	Adhesive stamp (single-piece rate only) (P022), meter (P030), or permit imprint (P040); applicable conditions and restrictions.
Special Services (S900)	May use COD, Delivery Confirmation, insured services, return receipt for merchandise, Signature Confirmation, and special handling. Return receipt and restricted delivery are available for COD mail or mail insured for more than \$50.

Presorted Flats (M722.2)

5-Digit

Bundles: Required at 10 pieces or 10 pounds, smaller volumes not permitted. Maximum weight 20 pounds.¹

Labels: Red Label 5 or optional endorsement line (OEL).

3-Digit

Bundles: Required at 10 pieces or 10 pounds, smaller volumes not permitted. Maximum weight 20 pounds.

Labels: Green Label 3 or OEL.

ADC

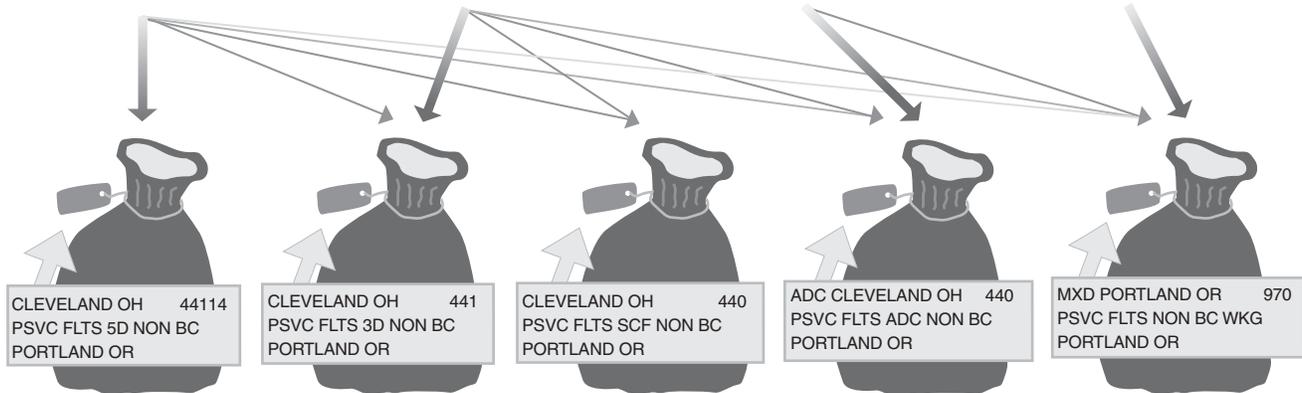
Bundles: Required at 10 pieces or 10 pounds, smaller volumes not permitted. Maximum weight 20 pounds.

Labels: Pink Label A or OEL.

Mixed ADC

Bundles: Required with no minimum. Maximum weight 20 pounds.

Labels: Tan Label X or OEL.



5-Digit

Sacks: Required at 20 addressed pieces or 20 pounds, smaller volumes not permitted.

Labels: For Line 1, use 5-digit ZIP Code destination of bundles. For Line 2, use "PSVC FLTS 5D NON BC."

3-Digit

Sacks: Required at 20 addressed pieces or 20 pounds, smaller volumes not permitted.

Labels: For Line 1, use L002, Column A. For Line 2, use "PSVC FLTS 3D NON BC."

SCF

Sacks: Optional at 20 addressed pieces or 20 pounds, smaller volumes not permitted.

Labels: For Line 1, use L005, Column B. For Line 2, use "PSVC FLTS SCF NON BC."

ADC

Sacks: Required at 20 addressed pieces or 20 pounds, smaller volumes not permitted.

Labels: For Line 1, use L004, Column B. For Line 2, use "PSVC FLTS ADC NON BC."

Mixed ADC

Sacks: Required with no minimum.

Labels: For Line 1, use "MXD" followed by the city, state, and 3-digit prefix shown for the entry post office in L004, Column B. For Line 2, use "PSVC FLTS NON BC WKG."

¹ 5-digit bundles of flats placed in 5-digit sacks may weigh a maximum of 40 pounds. Each bundle (except mixed ADC bundles) must contain at least two addressed pieces. For Bound Printed Matter flat size pieces claiming a barcode discount, see M820.6.

This guide is an overview only. For the specific DMM standards applicable to this category of mail, consult the DMM sections referenced above and the general sections within each DMM module.

Presorted Irregular Parcels Less than 10 Pounds (M722.3)

5-Digit

Bundles: Required at 10 pieces or 10 pounds, smaller volumes not permitted. Maximum weight 20 pounds.¹

Labels: Red Label 5 or optional endorsement line (OEL).

3-Digit

Bundles: Required at 10 pieces or 10 pounds, smaller volumes not permitted. Maximum weight 20 pounds.

Labels: Green Label 3 or OEL.

ADC

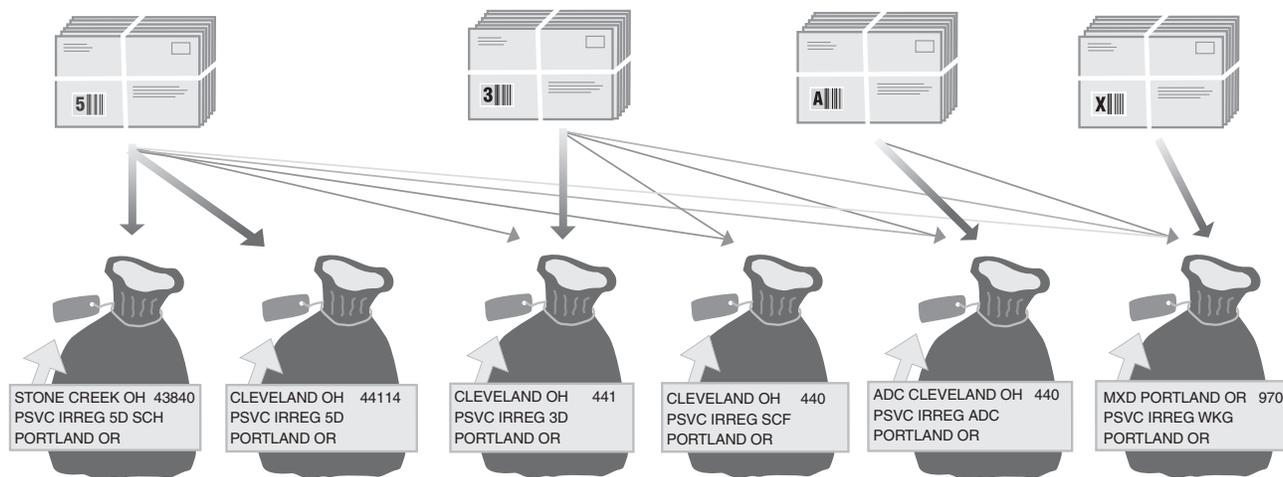
Bundles: Required at 10 pieces or 10 pounds, smaller volumes not permitted. Maximum weight 20 pounds.

Labels: Pink Label A or OEL.

Mixed ADC

Bundles: Required with no minimum. Maximum weight 20 pounds.

Labels: Tan Label X or OEL.



5-Digit Scheme

Sacks: Optional at 10 addressed pieces or 20 pounds, smaller volumes not permitted.²

Labels: For Line 1, use L606, Column B. For Line 2, use "PSVC IRREG 5D SCH."

5-Digit

Sacks: Required at 10 addressed pieces or 20 pounds, smaller volumes not permitted.²

Labels: For Line 1, use 5-digit ZIP Code destination of bundles. For Line 2, use "PSVC IRREG 5D."

3-Digit

Sacks: Required at 10 addressed pieces or 20 pounds, smaller volumes not permitted.

Labels: For Line 1, use L002, Column A. For Line 2, use "PSVC IRREG 3D."

SCF

Sacks: Optional at 10 addressed pieces or 20 pounds, smaller volumes not permitted.

Labels: For Line 1, use L005, Column B. For Line 2, use "PSVC IRREG SCF."

ADC

Sacks: Required at 10 addressed pieces or 20 pounds, smaller volumes not permitted.

Labels: For Line 1, use L004, Column B. For Line 2, use "PSVC IRREG ADC."

Mixed ADC

Sacks: Required with no minimum.

Labels: For Line 1, use "MXD" followed by the city, state, and 3-digit prefix for the entry post office as shown in L004, Column B. For Line 2, use "PSVC IRREG WKG."

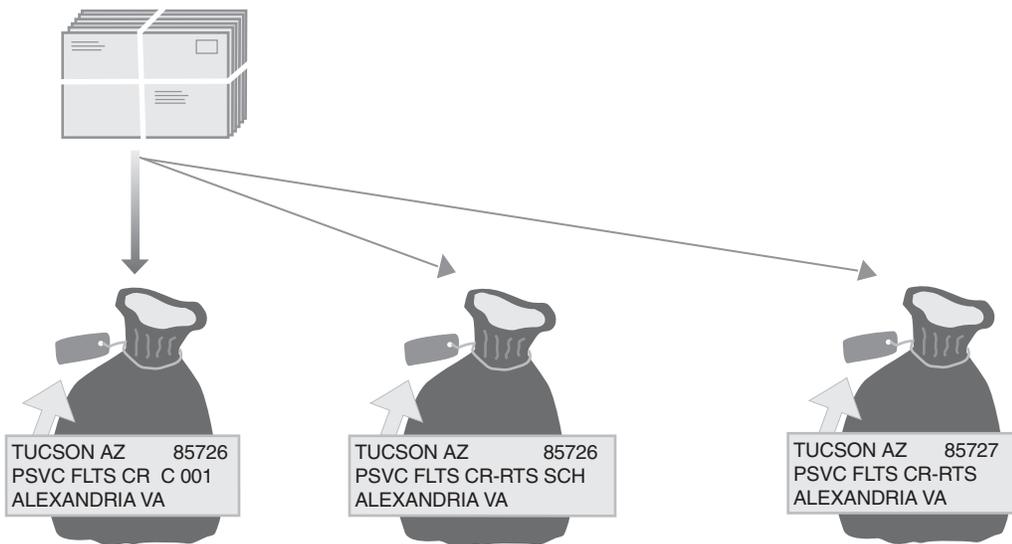
1. Bundling not required for irregular parcels in 5-digit scheme and 5-digit sacks meeting the minimum bundle size requirements if individually wrapped or enveloped. 5-digit bundles placed in 5-digit scheme and 5-digit sacks or prepared and entered at the DDU rate may weigh a maximum of 40 pounds.
 2. Sacking not required for 5-digit bundles of irregular parcels when prepared and entered DDU rates; these bundles may be bedloaded and weigh up to 40 pounds.
 Each bundle (except mixed ADC bundles) must contain at least two addressed pieces.
 For irregular parcels that weigh 10 pounds or more, see M722.4.0
 For machineable parcels, see Quick Service Guide 700.

Carrier Route Flats (M723.2)

Bundles: Required at 10 addressed pieces or 10 pounds for an individual carrier route, smaller volumes not permitted. Maximum weight 40 pounds. Each bundle must contain at least 2 addressed pieces except for the last bundle to each carrier route destination under M020.

Labels: Facing slip, optional endorsement line, or carrier route information line.

Rate: Carrier Route.

**Carrier Route**

Sacks: Required at 20 addressed pieces or 20 pounds, smaller volumes not permitted.

Labels: For Line 1, use 5-digit ZIP Code destination of bundles. For Line 2, use "PSVC FLTS CR" followed by the route type and number.

5-Digit Scheme Carrier Routes

Sacks: Required, no minimum.

Labels: For Line 1, use L001, Column B. For Line 2, use "PSVC FLTS CR-RTS SCH."

5-Digit Carrier Routes

Sacks: Required, no minimum.

Labels: For Line 1, use 5-digit ZIP Code destination of bundles. For Line 2, use "PSVC FLTS CR-RTS."

For Bound Printed Matter carrier route irregular parcels weighing less than 10 pounds, see M723.3; for carrier route irregular parcels weighing 10 pounds or more, see M723.4; for carrier route machinable parcels, see M723.5.