

<b>Eligibility Overview</b> (E711)	<p>Parcel Post is Package Services matter not mailed as Bound Printed Matter, Media Mail, or Library Mail. Any Package Service matter may be mailed at Parcel Post rates, subject to the basic standards in E710.</p> <p>Generally used for shipping merchandise, Parcel Post has a wide range of discounted rates. Minimum mailing: 50-piece minimum for origin bulk mail center (OBMC) Presort, bulk mail center (BMC) Presort, Parcel Select (destination bulk mail center (DBMC), destination sectional center facility (DSCF), and destination delivery unit (DDU) rates) and for the barcoded discount. The 50-piece minimum for these rates applies to pieces mailed at any Parcel Post rate. Pieces sorted and marked as described below. Single-piece rates: no minimum piece requirement.</p>
<b>Rates and Fees</b> (R700)	<p>Available rates: Intra-BMC, Inter-BMC, and Parcel Select (DBMC, DSCF, and DDU) (E711). Rate determination: Intra-BMC, Inter-BMC, and DBMC rates are calculated based on weight and zone; DSCF and DDU rates are based on weight only.</p> <ul style="list-style-type: none"> <li>■ <i>Intra-BMC</i>: originates and destines within the same BMC/ASF service area (or within Alaska, Hawaii, or Puerto Rico).             <ul style="list-style-type: none"> <li>■ Intra-BMC machinable: meets the criteria in C050.4.1 and does not contain items in C700.2.</li> <li>■ Intra-BMC nonmachinable: does not meet the criteria in C050.4.1 or contains items in C700.2. Includes \$1.35 nonmachinable surcharge (except oversized rates or with special handling).</li> </ul> </li> <li>■ <i>Inter-BMC</i>: originates in the service area of a BMC/ASF (or in Alaska, Hawaii, or Puerto Rico), destines outside that area.             <ul style="list-style-type: none"> <li>■ Inter-BMC machinable: meets the criteria in C050.4.1 and does not contain items in C700.2.</li> <li>■ Inter-BMC nonmachinable: does not meet the criteria in C050.4.1 or contains items in C700.2. Includes \$2.75 nonmachinable surcharge (except oversized rates or with special handling).</li> </ul> </li> </ul> <p><i>Barcoded discount</i>: \$0.03 per piece. Available for machinable parcels (C050.4.1) that bear a correct barcode under C850 and are part of a mailing of 50 or more Parcel Post pieces. Does not apply to pieces claimed at DSCF or DDU rates or pieces claimed at the DBMC rate that are entered at an ASF other than Phoenix, AZ.</p> <p><i>Oversized rate</i>: pieces exceeding 108 inches but not more than 130 inches in combined length and girth are mailable at the Parcel Post oversized rate for the zone to which addressed.</p> <p><i>Balloon rate</i>: pieces exceeding 84 inches (but not exceeding 108 inches) in combined length and girth and weighing less than 15 pounds are charged at the 15-pound rate for the zone to which addressed.</p> <p>Presort discounts: (For mailings of 50 or more Parcel Post rate pieces.)</p> <ul style="list-style-type: none"> <li>■ Origin BMC Presort (OBMC): \$1.17 discount applies to pieces sorted to BMC destinations using L601 if machinable or BMC/ASF destinations using L605 if nonmachinable. Entered at a BMC.</li> <li>■ BMC Presort: \$0.28 discount applies to pieces sorted to BMC destinations using L601 if machinable or BMC/ASF destinations using L605 if nonmachinable. Entered at any facility (other than BMC) that accepts bulk mail.</li> </ul> <p>Parcel Select (E751):</p> <ul style="list-style-type: none"> <li>■ DBMC: entered at the destination BMC/ASF for delivery within the DBMC/ASF service area and part of a mailing of 50 or more Parcel Post pieces.</li> <li>■ DSCF: entered at the designated facility for delivery within the DSCF area, sorted by 5-digit scheme or 5-digit ZIP Code destinations, and part of a mailing of 50 or more Parcel Post pieces. Nonmachinable parcels sorted to 3-digit ZIP Code areas subject to \$1.09 surcharge (E751.1.4)</li> <li>■ DDU: entered at the designated destination delivery unit for delivery within the DDU area and part of a mailing of 50 or more Parcel Post pieces.</li> </ul> <p>Annual Parcel Select (DBMC, DSCF, and DDU) destination entry fee: \$150.00.</p>
<b>Addressing</b> (A010)	<p>Each piece must include complete delivery and return addresses. Each discounted piece must also include a correct ZIP Code or ZIP+4 code.</p>
<b>Characteristics and Content</b> (C700)	<p>Minimum weight: None, pieces subject to 1-pound minimum rate. Maximum weight: 70 pounds. Dimensions:</p> <ul style="list-style-type: none"> <li>■ Machinable:             <ul style="list-style-type: none"> <li>■ Not less than 6 inches long, 3 inches high, and 1/4 inch thick.</li> <li>■ Not more than 34 inches long, 17 inches high, and 17 inches thick.</li> <li>■ Weight: at least 6 ounces but not more than 35 pounds (25 pounds for books and other printed matter).</li> </ul> </li> <li>■ Nonmachinable: parcels measuring more than 34 inches long, or 17 inches wide, or 17 inches high, or weighing more than 35 pounds (25 pounds for books and other printed matter), or that meet any criteria in C700.2 regardless of size.</li> </ul>
<b>Forwarding and Related Service</b> (F010)	<p>Mailing items with no ancillary service endorsement obligates the mailer to pay any applicable forwarding and return postage charges at the single-piece rate (F010.5.4).</p>

**Deposit (D700)** Pickup service (D010): \$12.50 per stop for single-piece Parcel Post. Service and information available by calling 1-800-222-1811. Only one fee for Express Mail, Priority Mail, or single-piece Parcel Post picked up at same time (regardless of the number of pieces).

**Deposit:**

- Single-piece: entered at a retail window or acceptance unit designated by USPS.
- Bulk mailings: meter or permit imprint must be presented at post office where license or permit held.
- OBMC and BMC Presort, DBMC, DSCF, and DDU: at facility appropriate for rate claimed. See E751 for scheduling deposit of DBMC, DSCF, and DDU rate mail.

**Mail Preparation and Sortation (M710, M045)**

**Marking:**

- All pieces: "Parcel Post" (or "PP") must be printed in the postage area (M012).
- Parcel Select (DBMC, DSCF, or DDU):
  - Option 1: "Parcel Select" ("Parcel Post" marking is not required if "Parcel Select" marking is placed in the postage area).
  - Option 2: "Parcel Post" (or "PP") and "Drop Ship" (or "D/S") or "Parcel Select."

**Separation by zone:** Intra-BMC, Inter-BMC, and DBMC pieces must be separated by zones when presented unless either the correct postage is affixed to each piece or the mailing is prepared under M710.1.4 or presented under a special postage payment system (P910, P920, or P930).

**Barcoded discount:** machinable parcels meeting the standards in C850.

**OBMC Presort and BMC Presort:** sorted to BMC if machinable or BMCs/ASFs if nonmachinable.

**Preparation and labeling:** DBMC: none; DSCF: sorted by 5-digit or 5-digit scheme ZIP Code; DDU: separated by 5-digit ZIP Code.

**Documentation:**

- Postage statement: Parcel Post, Form 3605-PP (postage affixed) or Form 3605-PR (permit imprint); Parcel Select, Form 3605-SP (postage affixed) or Form 3605-SR (permit imprint).
- Supplemental documentation: additional documentation as required by rate, destination discount, preparation option, or postage payment system.

**Postage and Payment Methods (P700)**

Adhesive stamp (single-piece rate only) (P022), meter (P030), or permit imprint (P040); applicable conditions and restrictions.

**Special Services (S900)**

May use COD, Delivery Confirmation, insurance, return receipt for merchandise, Signature Confirmation, and special handling. Parcel Select pieces are eligible for no-fee electronic Delivery Confirmation. Return receipt and restricted delivery are available for COD mail or mail insured for more than \$50.

This guide is an overview only. For the specific DMM standards applicable to this category of mail, consult the DMM sections referenced above and the general sections within each DMM module.

### Intra-BMC and Inter-BMC Preparation

<b>Intra-BMC</b>	<p><b>Presort:</b> None  <b>Pallets:</b> See M045 for preparation.  <b>Rate:</b> Local and Intra-BMC/ASF Parcel Post.</p>	
<b>Inter-BMC</b>	<p><i>Machinable Parcels</i>  <b>Presort:</b> Single-piece: none.  <b>Pallets:</b> See M045 for pallet preparation.  <b>Rate:</b> Inter-BMC/ASF Machinable Parcel Post.</p>	<p><i>Nonmachinable Parcels</i>  <b>Presort:</b> Single-piece: none.  <b>Pallets:</b> See M045 for pallet preparation.  <b>Rate:</b> Inter-BMC/ASF Nonmachinable Parcel Post.</p>
<b>BMC Presort (M045.10) and OBMC Presort (M045.11)</b>	<p><i>Machinable Parcels</i>  <b>Presort:</b> Sorted to BMCs under L601 in 69-inch pallet boxes with at least 52 inches of mail. Overflow pallet boxes not permitted. No other preparation permitted.   <b>Pallet Box Label:</b> For Line 1, use L601 for destination BMC; for Line 2, "PSVC MACH BMC."</p>	<p><i>Nonmachinable Parcels</i>  <b>Presort:</b> Sorted to BMC/ASF under L605 on pallets containing at least 42 inches of mail. Overflow pallets not permitted. No other preparation permitted.   <b>Pallet Label:</b> For Line 1, use L605 for destination BMC/ASF; for Line 2, "PSVC NON MACH BMC" or "PSVC NON MACH ASF," as appropriate.</p>

## DBMC, DSCF, and DDU Preparation

### DBMC

DBMC rate applies to parcels deposited at the destination BMC, ASF, or SCF (E751.5). Parcels claimed at the DBMC rate must meet the standards in E751, including:

- Must be part of a mailing of 50 or more Parcel Post pieces (at any rate).
- Must be addressed for delivery within the service area of the BMC, ASF, or SCF where the mail is deposited.

#### Preparation:

For machinable parcels on pallets, see M045.3.5. For machinable parcels prepared in sacks, see M710. For bedloaded parcels, see E751.2.1. Special preparation may be required for nonmachinable parcels (see E751.2). DBMC rate machinable and nonmachinable parcels may not be combined in the same container.

**Rate:** DBMC, see R700.1.5.

### DSCF

DSCF rate applies to parcels deposited at the destination SCF listed in L005 (or at a BMC under E751.6). Pieces claimed at the DSCF rate must meet the standards in E751, including:

- Must be part of a mailing of 50 or more Parcel Post pieces (at any rate).
- Must be addressed for delivery within the service area of the SCF where the mail is deposited.

Nonmachinable parcels sorted to 3-digit ZIP Code areas and claimed at a DSCF rate must be entered at a designated SCF under L005 (for exceptions see E751.6).

**Preparation:** Must be sacked or placed directly on pallets or in pallet boxes. Machinable and nonmachinable parcels may be combined in the same container.

**Sacks:** Must be in 5-digit scheme or 5-digit sacks. Minimum seven pieces per sack, one overflow sack permitted per 5-digit scheme or 5-digit ZIP Code. After all possible 5-digit scheme or 5-digit sacks are prepared, any remaining 3-digit nonmachinable parcels are placed in 3-digit sacks, no minimum required.

#### Sack Labels

*5-digit scheme:* For Line 1, use L606, Column B. For Line 2, use "PSVC PARCELS 5D SCH."

*5-digit:* For Line 1, use city, state, and 5-digit ZIP Code on mail. For Line 2, "PSVC PARCELS 5D."

*3-digit nonmachinable:* For Line 1, use L002, Column C. For Line 2, "PSVC 3D NON MACH."

For sacks on pallets, see M045.13.0.

**Pallets:** See M045.12 for pallet preparation standards. Must be on 5-digit scheme, 5-digit pallets, or 3-digit (nonmachinable) destinations. Pallet boxes cannot exceed 60 inches in height. If the 5-digit destination facility cannot handle pallets, the DSCF rate is not available for mail on pallets; however, mail for those facilities can be put into sacks that are placed on pallets (see M045.13).

**Pallet Labels:** See M045.12.0.

**Rate:** DSCF, see R700.1.6. DBMC rate for overflow pallet.

### DDU

DDU rate applies to parcels deposited at the destination delivery unit. Parcels claimed at the DDU rate must meet the standards in E751, including:

- Must be part of a mailing of 50 or more Parcel Post pieces (at any rate).
- Must be addressed for delivery within the service area of the delivery unit where the mail is deposited.

**Preparation:** Must be bedloaded, sacked, or placed directly on pallets or in pallet boxes. Machinable and nonmachinable pieces may be combined.

**Sacks:** Must be in 5-digit scheme or 5-digit sacks. There are no piece or weight minimums.

#### Sack Labels

*5-digit scheme:* For Line 1, use L606, Column B. For Line 2, use "PSVC PARCELS 5D SCH."

*5-digit:* For Line 1, use city, state, and 5-digit ZIP Code on mail. For Line 2, "PSVC PARCELS 5D."

**Pallets:** Must be on 5-digit scheme or 5-digit pallets. There are no piece or weight minimums. Pallet boxes cannot exceed 60 inches. Pallets or pallet boxes may be used only if the delivery unit can handle pallets or if mailer unloads pallets into a container specified by the delivery unit.

#### Pallet Labels

*5-digit scheme:* For Line 1, use L606, Column B. For Line 2, use "PSVC PARCELS 5D SCH."

*5-digit:* For Line 1, use city, state, and 5-digit ZIP Code on mail. For Line 2, use "PSVC PARCELS 5D."

**Rate:** DDU, see R700.1.7.

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