A

absentee balloting materials, 703.8.0

accelerated reply mail, 508.5.8

additional entry for Periodicals, 707.30.0
authorization, 707.30.2
cancellation, 707.30.5
fee, 707.1.4

address correction services, 507.4.0

address element correction, 507.7.4, 507.7.5

Address Information System (AIS) products, 509.1.0

address labels
detached address labels (DALs), 602.4.0
Periodicals, 707.3.2.2

address lists
accuracy, 708.3.0
verification of, 708.3.5

address placement, 602.1.0
cards, 102.1.0, 202.2.0
letters, 102.1.2, 202.2.0
parcels, 102.3.3
Periodicals, 707.3.2.3

address quality standards, flats
automation
First-Class Mail, 333.5.1
Standard Mail, 343.7.1
barcoded pieces, 333.5.4, 343.7.3, 363.6.3
carrier route
Bound Printed Matter, 363.5.3
carrier route code accuracy, 343.6.2, 363.5.3
enhanced carrier route, 343.6.1.2
general standards
Bound Printed Matter, 363.3.1
First-Class Mail, 333.3.3
Standard Mail, 343.3.3
Move Update, 333.3.5
ZIP Code accuracy
Bound Printed Matter, 363.4.3
First-Class Mail, 333.3.6
Standard Mail, 343.3.8

address quality standards, general
Alternative Addressing Format, 602.3.0
Coding Accuracy Support System (CASS), 708.3.0

address quality standards, letters and cards
automation
First-Class Mail, 233.5.1
Standard Mail, 243.7.1
automation enhanced carrier route, 243.6.5.1
barcoded pieces
First-Class Mail, 233.5.4
Standard Mail, 243.7.4
carrier route code accuracy
First-Class Mail, 233.5.2
Standard Mail, 243.6.2
enhanced carrier route,243.6.1.2
general standards
First-Class Mail, 233.3.0
Standard Mail, 243.5.1
Move Update, 233.3.5
ZIP Code accuracy
First-Class Mail, 233.3.6
Standard Mail, 243.3.8

address quality standards, parcels
carrier route code accuracy
Bound Printed Matter, 463.5.2
Standard Mail, 443.6.2
enhanced carrier route, 443.6.1
general standards
Bound Printed Matter, 463.5.1
First-Class Mail, 433.3.0
Standard Mail, 443.5.1
Move Update, 433.3.5
ZIP Code accuracy
Bound Printed Matter, 463.4.3
First-Class Mail, 433.3.6
Standard Mail, 443.3.8

address quality standards, Periodicals
barcoded/automation, 707.14.1.1
carrier route, 707.13.1.2
general, 707.12.1.2

address sequencing services, 507.8.0

address services
Address Change Service (ACS), 507.4.2
address correction, 507.4.1
carrier route schemes, 507.9.4
Delivery Statistics Product, 507.9.1
FASTforward, 507.4.3
mailing list services, 507.7.0
fees, 507.7.1
sequencing for cards and electronic files, 507.8.0
fees, 507.8.1

addressee, See *recipient services*

addressing
See also *address placement*
alternative addressing formats, 602.3.0
automation mailings
letters
First-Class Mail, 233.5.4
Standard Mail, 243.7.4
flats
Bound Printed Matter, 363.6.3
First-Class Mail, 333.5.4
Standard Mail, 343.7.3
Periodicals, 707.14.4
change of address, 507.2.1
commercial mail receiving agencies, 602.2.3
content, 602.1.4, 602.1.5
detached address labels (DALs), 602.4.0
elements of a complete address, 602.1.4, 602.1.5
exceptional address, 602.3.4
military mail, 703.2.2
"occupant"-style addressing, 602.3.3.1
Periodicals, 707.3.2
return address, 602.1.5
simplified address, 602.3.2
ZIP Code, 602.1.8

advance deposit account, 604.6.4

advertising
nonprofit and classroom Periodicals, 707.10.1.3
nonprofit Standard Mail, 703.1.6
pandering, 508.8.1
Periodicals, 707.4.13
sexually-oriented material, 508.9.0

aerosols, 601.2.5

agriculture
Science-of-Agriculture, 707.1.2, 707.11.2
State Departments of Agriculture, 707.6.3
USDA, 703.7.3.2

air transportation prohibitions for hazardous materials, 601.10.10

Alternate Mailing System (AMS), 705.4.0

ancillary service endorsements
address service requested, 507.1.0
change service requested, 507.1.0
class of mail, explanation by, 507.1.0
BPRS Standard Mail, 507.1.5.3k.
Express Mail, 507.1.5.5
First-Class Mail and Priority Mail, 507.1.5.1
Standard Mail, 507.1.5.3
Package Services, 507.1.5.4
Periodicals, 507.1.5.2
clear space
flats, 302.3.4
letters and cards, 202.4.4
parcels, 402.3.4
retail, 102.4.4
electronic service requested, 507.1.0
forwarding service requested, 507.1.0
placement on the mailpiece
flats, 302.3.0
letters and cards, 202.4.0
parcels, 402.3.0
retail, 102.4.0
return service requested, 507.1.0
temp-return service requested, 507.1.0
type size
ACS participant codes, 507.4.2.5
flats, 302.3.4
letters and cards, 202.4.4
parcels, 402.3.4
retail, 102.4.4
with return address
flats, 302.3.0
letters and cards, 202.4.0
parcels, 402.3.3

animals
adult fowl, 601.9.3.4
bees, 601.9.3.7
cold-blooded, 601.9.3.3
container for mailing, 601.9.3.10
day-old poultry, 601.9.3.2
dead, 601.9.4
furs or pelts, 601.9.5
insects, 601.9.3.8
nonmailable, 601.9.7
scorpions, 601.9.3.9
special permits for animals mailed to Pacific islands, 601.9.3.6
warm-blooded, 601.9.3.5

APO, See *military mail*

appeals for decision made about mailing standards, 607.2.0

appeals for Post Office box and caller service, 508.4.9.3, 508.5.7.3

Armed Forces, mail sent by, 703.4.0

aspect ratio, 201.3.7

Automated Flat Sorting Machine 100 (AFSM 100), See *automation flats*

automation cards, 201.3.0
automation discount, 243.4.2
enclosed in letters, 201.3.14
labels, 201.3.13
mail preparation
First-Class Mail, 235.6.0
Standard Mail, 245.7.0
size, 201.1.0
tabs and wafer seals, 201.3.10

automation flats, general 301.3.0
addressing
Bound Printed Matter, 363.6.0
First-Class Mail, 333.5.4
Standard Mail, 343.7.3,
attachments, 301.3.6.2
automation discount, 346.4.2
Bound Printed Matter, 363.6.0
First-Class Mail, 301.3.0, 333.5.0
labels, 301.3.7
mail preparation
First-Class Mail, 335.6.0
Standard, 345.7.0
Bound Printed Matter, 365.7.0
polywrap, 301.3.3
Periodicals, 707.14.0
addressing, 707.14.4
mail preparation, 707.25.0
reply mail enclosed in an automation flat, 201.3.15
size, 301.3.0
size, 301.3.2
staples, 301.3.4.2
Standard Mail, 343.7.0
tabs and wafer seals, 301.3.4
uniformity, 301.3.6

automation letters, general 201.3.0
addressing
First-Class Mail, 233.5.4
Standard Mail, 243.7.4
automation discount, 243.4.2
First-Class Mail, 201.3.4, 233.5.0
enhanced carrier route, 243.6.1
heavy letters, 201.3.14.4, 243.6.4.1
labels, 201.3.12
mail preparation
First-Class Mail, 235.6.0
Standard Mail, 245.7.0
Periodicals, 707.14.0
addressing, 707.14.4
mail preparation, 707.24.0
reply mail enclosed in an automation letter, 201.3.15
size, 201.3.2
Standard Mail, 201.3.5, 243.7.0
tabs and wafer seals, 201.3.10

automation mailings, general
different payment methods, 705.5.0
reply mail enclosed in mailing, 201.3.15

automation parcels, See *barcoded parcels*

B

ballots, 703.8.0

balloon price
Parcel Post, 101.7.1
Priority Mail, 101.5.3

barcoded parcels, 708.5.0

barcodes
address block, inside
flats, 302.4.6
letters, 202.5.7
barcode clear zone
letters, 202.5.1
machinable parcels, 402.4.2
certification, 708.4.6
container labels, 708.6.0
dimensions and spacing, 708.4.2.5
flats, 302.4.0, 708.4.0
human-readable information, 708.5.10
inserts, 202.5.8
letters and cards, 202.5.0, 708.4.0
parcels, 402.4.1, 708.5.0
reflectance, 708.4.4
sack labels, 708.6.2, 708.6.4
second barcode on flats, 302.4.3
skew, 708.4.5
tray labels, 708.6.2, 708.6.3
types of barcodes
5-digit barcode, 708.4.2.2
letters, 202.5.4
flats, 302.4.4
concatenated, 708.5.3
Confirm, 503.13.3
Delivery Confirmation, 503.9.4, 708.5.3
delivery point barcode (DPBC), 708.4.2.4
flats, 302.4.5
letters, 202.5.6
Four-State Customer Barcode, *See Intelligent Mail barcode*
integrated, 708.5.3
Intelligent Mail barcode, 708.4.3
PLANET Code barcode, 503.13.3
POSTNET barcode, 708.4.2
Signature Confirmation, 708.5.3, 503.10.4
USS Code, 708.5.1
GS1-128, 708.5.1
ZIP+4 barcode
flats, 302.4.4
general, 708.4.2.3
letters, 202.5.4

window envelope, 202.5.9 – 202.5.11

batteries
battery-powered devices, 601.11.17
lithium, 601.10.20
primary (non-rechargeable) cells, 601.10.20.5
secondary (rechargeable) cells, 601.10.20.6
nonspillable batteries, 601.10.19.4

beer, 601.11.7

bees, 601.9.3.7

bills and invoices
Express Mail
retail, 113.3.0
commercial, 413.2.0
First-Class Mail
commercial flats, 333.2.2
commercial letters, 233.2.2
commercial parcels, 433.2.2
retail mail, 133.3.2
Priority Mail, 123.3.0
solicitations in guise of, 601.12.1

biological products, 601.10.17.2b

bird stamp, for hunting migratory birds, 509.2.1

blind, free matter for, 703.5.0
what may be mailed, 703.5.2, 703.5.3
who is qualified, 703.5.1.3

blood, 601.10.17

book price, See *Media Mail, general*

books
packaging for mailing, 601.7.2

Bound Printed Matter, commercial flats
annual destination entry mailing fee, 366.3.4
attachments, 363.3.3
barcoded flats, 301.3.2
carrier route accuracy, 363.5.3
cobundling, 705.11.4
combined with other classes of mail, 703.9.0
combined with other Package Services, 705.7.0
computing postage, 363.1.0
content standards, 363.2.0
cotraying and cosacking bundles, 705.9.4
deposit, 366.3.9
appeals, 366.3.9.11
nonpresorted pieces, 366.1.1
scheduling appointments, 366.3.9.3
verification, 366.2.1
destination entry discount, 366.3.0
documentation, 364.2.0
carrier route mail, 364.2.6
facsimile postage statements, 364.2.9
machinable mail, 364.2.3
multiple mailings, 364.2.8
standard format, 364.2.6
drop shipments, 366.2.6
eligibility, 363
barcoded pieces, 363.6.0
basic, 363.3.0
carrier route, 363.5.0
machinable, 363.5.0
enclosures, 363.3.3
entry
DBMC entry, 366.4.0
DDU entry, 366.6.0
destination entry, 366.3.0
verification, 366.2.1
DSCF entry, 366.5.0
general standards, 301.2.3.1
invoices, 363.3.3.1
markings required on mailpiece, 302.1.0, 302.2.2.2
postage payment options, 364.1.0
preparation of mail, 365
barcoded flats, 365.7.0
carrier route flats, 365.6.0
bundling, 365.2.0, 465.2.0
bundles of flats on pallets, 705.8.10.4
bundling for mail on pallets, 705.8.9.5
presorted flats, 365.5.0
sacks of flats on pallets, 705.8.10.4
machinable mail, 365.7.0
optional endorsement lines, 365.2.11
carrier route info lines, 365.2.11
sacks, 365.3.0
prices and fees, 363.1.0
price eligibility
barcoded flats, 363.6.1
carrier route prices, 363.4.1
DBMC prices, 366.4.0
DDU prices, 366.6.0
DSCF prices, 366.5.0
nonpresorted prices, 363.1.1
presorted prices, 363.5.0
size, 301.1.0, 301.2.3
undeliverable mail, 507.1.5.4
weight standards, 301.2.3
written additions, 363.3.4
ZIP Code accuracy, 363.4.3

Bound Printed Matter, commercial parcels
annual destination entry mailing fee, 466.3.4
attachments, 463.3.3
barcoded parcels, 465.7.0
carrier route accuracy, 463.5.2
combined with other classes of mail, 703.9.0
combined with other Package Services, 705.9.4
computing postage, 463.1.0

content standards, 463.2.0
deposit, 466.3.9
appeals, 466.3.9.11
nonpresorted pieces, 466.1.0
scheduling appointments, 466.3.9.3
verification, 466.2.1
discounts
barcoded machinable parcels, 465.7.1
destination entry, 466.3.0
documentation, 464.2.0
facsimile postage statements, 464.2.7
multiple mailings, 464.2.6
drop shipments, 466.2.6
eligibility, 463
carrier route, 463.5.0
mailings, 463.3.0
enclosures, 463.3.3
entry
DBMC entry, 466.4.0
DDU entry, 466.6.0
destination entry, 466.3.0
verification, 466.2.1
DSCF entry, 466.5.0
general standards, 401.2.4.1
invoices, 463.3.3.1
markings required on each mailpiece, 402.2.1
carrier route irregular parcels, 465.6.2, 465.6.3
carrier route parcels, 465.6.1.1
presorted irregular parcels, 465.5.2, 465.5.3
presorted parcels, 465.5.1.1
nonmachinable parcels, 401.2.4
postage payment options, 464.1.0
preparation of mail, 465
bundles of irregular parcels on pallets, 705.8.10.5
bundling, 465.2.0
bundling for mail on pallets, 705.8.9.5
carrier route irregular parcels, 465.6.2, 465.6.3
carrier route machinable parcels, 465.6.4
combined machinable parcels, 465.6.4
combining parcels, 465.1.4
machinable parcels on pallets, 705.8.10
optional endorsement lines, 465.2.10 – 465.2.11
carrier route info lines, 465.2.10
presorted irregular parcels, 465.5.2, 465.5.3
presorted machinable parcels, 465.5.4, 465.5.5
sacks of irregular parcels on pallets, 705.8.10.5
prices and fees, 463.1.0
price eligibility
carrier route prices, 463.4.1,
DBMC prices, 466.4.0
DDU prices, 466.6.0
DSCF prices, 466.5.0
nonpresorted prices, 463.1.1
presorted prices, 463.5.0
size, 401.1.0, 401.2.4
undeliverable mail, 507.1.5.4
weight standards, 401.1.0, 401.2.4
written additions, 463.3.4
ZIP Code accuracy, 463.4.3

boxes
acceptable sizes and load, 601.3.2
Post Office boxes, 508.4.0

bulk mail, See *commercial mail*

Bulk Mail Center (BMC) acceptance
retail mail
Parcel Post, 156.1.4
commercial flats
Bound Printed Matter, 366.2.5
commercial parcels
Bound Printed Matter, 466.2.5
Parcel Select, 456.1.4

bulk parcel return service (BPRS), 507.12.0
annual accounting fee, 507.12.1.2
annual permit fee, 507.12.1.1, 507.12.2.1
application for a permit, 507.12.4.1
fees, 507.12.1
general information, 507.12.3
label format, 507.12.6
label placement, 507.12.5
label example, 507.12.6
postage and fees, application, 507.12.2

bundles, general
pallets, 705.8.5.7 – 705.8.5.12
counter-stacking, 705.8.5.8
labeling bundles of mail, 705.8.5.10
securing bundles of mail, 705.8.5.11

bundles of letters
facing slips for carrier route mail
Standard Mail, 245.2.10
First-Class Mail, 235.2.0
labeling bundles of mail
First-Class Mail, 235.2.8
Standard Mail, 245.2.8
securing bundles of mail
First-Class Mail, 235.2.4
Standard Mail, 245.2.4
Standard Mail, 245.2.0

bundles of flats
Bound Printed Matter, 365.2.0
counter-stacking
Bound Printed Matter, 365.2.4
Library Mail, 385.2.4
Media Mail, 375.2.4
Standard Mail, 345.2.4
facing slips for carrier route mail
Bound Printed Matter, 365.2.12
Standard Mail, 345.2.13

First-Class Mail, 335.2.0
labeling bundles of mail
Bound Printed Matter, 365.2.10
First-Class Mail, 335.2.8
Library Mail, 385.2.9
Media Mail, 375.2.9
Standard Mail, 345.2.11
Library Mail, 385.2.0
Media Mail, 375.2.0
sacks
Standard Mail, 345.2.6
securing bundles of mail
Bound Printed Matter, 365.2.5
First-Class Mail, 335.2.4
Library Mail, 385.2.5
Media Mail, 375.2.5
Standard Mail, 345.2.5
Standard Mail, 345.2.0

bundles of parcels
Bound Printed Matter, 465.2.0
counter-stacking
Bound Printed Matter, 465.2.4
Library Mail, 485.2.4
Media Mail, 475.2.4
Standard Mail, 445.2.6
facing slips for carrier route mail
Bound Printed Matter, 465.2.11
Standard Mail, 445.2.11
labeling bundles of mail
Bound Printed Matter, 465.2.9
Library Mail, 485.2.8
Media Mail, 475.2.8
Standard Mail, 445.2.9
Library Mail, 485.2.0
Media Mail, 475.2.0
sacks
First-Class Mail, 435.2.0
Standard Mail, 445.3.0
securing bundles of mail
Bound Printed Matter, 465.2.5
Library Mail, 485.2.5
Media Mail, 475.2.5
Standard Mail, 445.2.5
Standard Mail, 445.2.0

bundles of Periodicals, 707.19.0
counter-stacking, 707.19.3
facing slips for carrier route mail, 707.19.15
labeling bundles of mail, 707.19.13
sacks, 707.19.8
securing bundles of mail, 707.19.4

Business Mail, See *commercial mail*

business reply mail (BRM), 507.9.0
annual accounting fee, 507.9.6.4
annual permit, renewal, 507.9.5.4
application for a permit, 507.9.5.2
distributed by agents of the permit holder, 507.9.11
fees and per piece charges, 507.9.1
format, 507.9.8, 507.9.9
general information, 507.9.4
how annual accounting fee is applied, 507.9.6.3
how annual permit fee is applied, 507.9.5.3
how postage and fees are applied, 507.9.6
official U.S. government mail, 703.7.11
physical characteristics, 507.9.7
qualified business reply mail (QBRM), 507.9.3, 507.9.10
refunds for postage affixed to business reply mail, 604.9.2.10
sample of business reply mail, 507.9.8.1
weight-averaged business reply mail, 507.9.12

C

caller service, 508.5.0
accelerated reply mail, 508.5.8
appeals, 508.5.7.3
application for service, 508.5.3.1
fees, 508.5.1, 508.5.5
refunds, 508.5.6
reserved caller service number, 508.5.2.6
reserved caller service number fee, 508.5.1

cards
automation, See *automation cards*
bundling,
First-Class Mail 235.2.3
Standard Mail, 245.2.3
Periodicals, 707.19.5
double cards (double postcards)
commercial mail, 201.1.2.8
retail mail, 101.6.3.10
eligibility for First-Class Mail card prices
retail mail, 101.6.3.1, 133.1.0
commercial mail, 233.6.1
prices for First-Class Mail
commercial mail, 233.1.0
retail mail, 133.1.0
reply cards
flats,
First-Class Mail, 333.5.5
letters, 201.3.14
First-Class Mail, 233.5.5
Standard Mail, 243.7.5
Standard Mail, 343.7.4
Periodicals, 707.14.1.2
size and weight
commercial mail, 201.1.2
retail mail, 101.6.3.2

carrier route, general
See also *Bound Printed Matter, general*; *Enhanced Carrier Route (ECR)*; *Periodicals*; *Standard Mail, general*
carrier route information lines, 708.8.0
carrier route schemes, 509.1.4
submitting cards for sequencing, 507.8.3

carrier route, flats
carrier route code accuracy
Bound Printed Matter, 363.5.3
Standard Mail, 343.6.2
carrier route information lines
Bound Printed Matter, 365.2.11
Standard Mail, 345.2.12
facing slips on bundles
Bound Printed Matter, 365.2.12
Standard Mail, 345.2.13
sequencing requirements
Standard Mail, 345.6.9, 345.6.10

carrier route, letters
carrier route code accuracy
Standard Mail, 243.6.2
carrier route information lines
Standard Mail, 245.2.9
facing slips on bundles
Standard Mail, 245.2.10
sequencing requirements
Standard Mail, 245.6.8

carrier route, parcels
carrier route code accuracy
Bound Printed Matter, 463.5.2
Standard Mail, 443.6.2
carrier route information lines,
Bound Printed Matter, 465.2.10
Standard Mail, 445.2.10
facing slips on bundles
Bound Printed Matter, 465.2.11
Standard Mail, 445.2.11
sequencing requirements
Standard Mail, 445.7.6, 445.7.7

carrier route, Periodicals
carrier route information lines, 707.19.14
facing slips on bundles, 707.19.15
sequencing requirements, 707.23.8, 707.23.9

CASS-Certified Software, 708.3.2.3

Certificate of Mailing, 503.5.0
bulk quantities, 503.5.2.4
fees, 503.3.1
other extra services that can be added, 503.5.2.6
what may be mailed, 503.5.2

Certified Mail, 503.3.0
fees, 503.3.1
filling out label, 503.3.3.5
other special services that can be added, 503.3.2.3
requesting a delivery record, 503.3.3.5
required label, 503.3.3.3
what may be mailed, 503.3.2.2

Change-of-Address
See also *address services*
submitting, 507.2.1

church, See *nonprofit*

cigarette lighters, 601.10.13.4

City State Product, 507.9.2, 509.1.0

claims, 609
criteria for approval, 609.4.1
filing, 609.1.0
filing a duplicate claim, 609.1.7
reasons for denial, 609.4.3
time limit for filing, 609.1.4

clinical specimens, 601.10.17

Coding Accuracy Support System (CASS), 708.3.0
certification and testing, 708.3.6
dates for matching and coding, 708.3.3
documentation submitted with a mailing, 708.3.5
software certification and configuration, 708.3.2

collection box
deposit for Priority Mail, 126.1.0
deposit for First-Class Mail, 136.1.0

Collect on Delivery (COD), 503.11.0
combined with Express Mail, 503.11.2.5
combined with registered mail, 503.11.2.4
delivery of COD items, 503.11.5
fees, 503.11.1
filing a claim, 609
mailing instructions, 503.11.4
other special services that can be added, 503.11.2.3
required forms, 503.11.3
what may be mailed, 503.11.2.2
where to mail, 503.11.4.6

combined mailing
First-Class Mail or Standard Mail with different payment methods, 705.5.0
Media Mail and Bound Printed Matter, 703.9.6
multiple editions or publications of a periodical, 707.27.0

commercial mail
letters, 200
First-Class Mail, 230
Standard Mail, 240

flats, 300
Bound Printed Matter, 360
First-Class Mail, 330
Library Mail, 380
Media Mail, 370
Standard Mail, 340
parcels, 400
Bound Printed Matter, 460
Express Mail, 410
First-Class Mail, 430
Library Mail, 480
Media Mail, 470
Parcel Select, 450
Priority Mail, 420
Standard Mail, 440

commercial mail receiving agency (CMRA)
addressing requirements, 508.1.9
delivery to, 508.1.5
forwarding mail to CMRA customers, 507.2.2.7

commingled mail, 455.1.7, 705.8.14.4

complaints, 608.6.0

computing postage
Bound Printed Matter
commercial flats, 363.1.1.6
commercial parcels, 463.1.1.5
Express Mail
retail, 113.7
commercial, 413.9
First-Class Mail
commercial flats, 333.1.5
commercial letters, 233.1.6
commercial parcels, 433.1.6
retail mail, 133.1.11
Library Mail
commercial flats, 383.1.6
commercial parcels, 483.1.5
retail mail, 183.1.6, 183.1.7
Media Mail
commercial flats, 373.1.6
commercial parcels, 473.1.5
retail mail, 173.1.6, 173.1.7
Parcel Post
commercial parcels, 453.1.7
retail mail, 153.1.4 – 153.1.5
Periodicals, 707.2.2
Priority Mail
retail, 123.1.9
commercial, 423.1.7
Standard Mail
commercial flats, 343.1.6
commercial letters, 243.1.8
commercial parcels, 443.1.7
general, 604.7.0

conditions of mail delivery, 508.2.0

confirm, 503.13.0

confirmation, See *Delivery Confirmation* and *Signature Confirmation*

congressional frank
addressing, 703.6.2.1 – 703.6.2.3
delivery, 703.6.2.4, 703.6.2.5

contact information, 608.8.0

containers
boxes, 601.3.2
envelopes, 601.3.1
paper bags and wraps, 601.3.4
plastic bags and film, 601.3.5 – 601.3.6

content identifier numbers (CINs), 708.6.2.4

content markings, 601.5.2

contraceptives and abortion devices, 601.11.18

controlling mail delivery, 508.2.0

cooperative mailing, 703.1.6.3

copalletize, 705.8.7

copyrights of the USPS, 608.7.2

corporate accounts, 114.2.0

corrosives, 601.10.19

courtesy reply mail (CRM), 201.3.15.2

customer mail receptacles, 508.3.0

Customized MarketMail, 705.1.0
bundling and labeling, 705.1.4.6
containerization, 705.1.4.7
documentation, 705.1.4.4
eligibility, 705.1.1.2
endorsements, 705.1.4.2
mail preparation, 705.1.4
physical standards, 705.1.1.3
postage options, 705.1.4.3
prices, 705.1.2

cushioning, 601.4.0

D

damage to mail
filing claims for loss or damage, 609

dangerous materials, 601.10.0

dead mail, 507.1.9

delivery, types of
city delivery service, 508.2.1
highway contract delivery service, 508.2.3

rural delivery service, 508.2.2

Delivery Confirmation, 503.9.0
barcodes on privately printed labels, 503.9.4
electronic file transmission for electronic option, 503.9.5
electronic option, 503.9.2.3
fees, 503.9.1
other extra services that can be added, 503.9.2.6
required labels, 503.9.3
retail option, 503.9.2.5
what may be mailed, 503.9.2.4
where to mail, 503.9.6

delivery of mail, 508.1.0, 508.2.0
accountable mail, 508.1.1.7
agent, 508.1.5
commercial mail receiving agency, 508.1.9
delivery to addressee only, See *restricted delivery*
Express Mail, 508.1.1.7
hotels, institutions, and schools, 508.1.7
individual at a business, 508.1.6
military units, 703.2.7
refusal by addressee, 508.1.1

delivery point barcode (DPBC)
general, 602.1.8.3, 708.4.2.4
letters, 233.5.4.3
flats, 333.5.4.3

delivery statistics
Delivery Statistics File, 509.1.1
general, 509.1.5

Department of State mail, 703.3.0
eligibility, 703.3.1, 703.3.2
prohibited material, 703.3.2.2
prices, 703.3.2.4
weight, 703.3.2.3

deposit
commercial flats
Bound Printed Matter, 366
First-Class Mail, 336
Library Mail, 386
Media Mail, 376
Standard Mail, 346
commercial letters
First-Class Mail, 236
Standard Mail, 246
commercial parcels
Bound Printed Matter, 466
Express Mail, 416
First-Class Mail, 436
Library Mail, 486
Media Mail, 476
Parcel Select, 456
Priority Mail, 426
Standard Mail, 446
nonpresorted Bound Printed Matter, 366.1.1
Periodicals, 707.28.0
retail mail
Express Mail, 116
First-Class Mail, 136
Library Mail, 186
Media Mail, 176
Parcel Select, 156
Priority Mail, 126

design
indicia design, 604.4.0
mailpiece design
commercial flats, 301, 302
commercial letters, 201, 202
commercial parcels, 401, 402
retail mail, 101, 102
reproductions of copyrighted material, 608.7.2.3

destination entry, See price *eligibility* under individual classes of mail

destination entry mailing fee, See *mailing fees*

detached address labels (DALs), 602.4.0
alternative addressing formats, 602.4.1.5
Bound Printed Matter, 602.4.1.4
disposing of undeliverable material, 602.4.4.1
documentation, 602.4.1.6
label preparation, 602.4.2
mail preparation, 602.4.3
Periodicals, 602.4.1.2
postage computation, 602.4.5
Standard Mail, 602.4.1.3
undeliverable DALs, 602.4.4.2

dimensions, 601.1.2, 601.1.3
commercial flats, 301
commercial letters, 201

commercial parcels, 401
retail mail, 101

dimensional weight
Priority Mail
retail, 123.1.3
commercial, 423.1.3

direct mail, See *commercial mail*

documentation
retail mail,
Library Mail, 184.2.3
Priority Mail, 124.2.3
commercial letters
First-Class Mail, 234.4.0
Standard Mail, 244.4.0
commercial flats
Bound Printed Matter, 364.2.0
First-Class Mail, 334.4.0
Library Mail, 384.2.0
Media Mail, 374.2.0
Standard Mail, 344.4.0
commercial parcels
Bound Printed Matter, 464.2.0
First-Class Mail, 434.3.0
Library Mail, 484.2.0
Media Mail, 474.2.0
Parcel Select, 454.1.4
Priority Mail, 424.2.3
Standard Mail, 444.3.0
Periodicals, 707.17.0
standardized, 708.1.0

double cards (double postcards), see *cards*

drop box, See *collection box*

drop shipment, 705.15.0, 705.16.0, 705.18.0
Express Mail Open and Distribute, 705.16.0
metered mail drop shipment, 705.18.0
plant-verified drop shipment, 705.15.0
Priority Mail Open and Distribute, 705.16.0

drug paraphernalia, 601.11.12

drugs, 601.11.11

dry ice, 601.10.20.4

duck stamp, See *bird stamp, for hunting migratory birds*

E

educational materials
qualifying for Media Mail prices
commercial flats, 373.2.0, 373.3.0
commercial parcels, 473.2.0, 473.3.0
retail mail, 173.2.0, 173.3.0
qualifying for Library Mail prices
commercial flats, 383.2.0
commercial parcels, 483.2.0, 483.3.0
retail mail, 183.2.0, 183.3.0

election boards, mailing list services, 507.7.3.4, 507.7.7

Electronic Verification System (eVS), 705.2.9

enclosures
incidental First-Class Mail, 703.9.5
Package Services, 703.9.4
Periodicals, 703.9.3
Standard Mail, 703.9.4

endorsements, See *ancillary service endorsements*

enhanced carrier route (ECR)
See also *carrier route, general* and *Standard Mail, general*
basic requirements
flats, 343.6.3,
letters, 243.6.3,
parcels,443.6.3
eligibility for automation prices, 243.6.0
high density requirements
flats, 343.6.4,
letters, 243.6.4,
parcels,443.6.4
price eligibility
flats, 343.6.0
letters, 243.6.0
parcels, 443.6.0
saturation requirements
flats, 343.6.5
letters, 243.6.5
parcels, 443.6.5
sequencing requirements
flats, 345.6.9, 345.6.10
letters, 245.6.8, 245.6.9
parcels, 445.7.6, 445.7.7

entry
commercial flats
Bound Printed Matter, 366
First-Class Mail, 336
Library Mail, 386
Media Mail, 376
Standard Mail, 346

commercial letters
First-Class Mail, 236
Standard Mail, 246
commercial parcels
Bound Printed Matter, 466
Express Mail, 416
First-Class Mail, 436
Library Mail, 486
Media Mail, 476
Parcel Select, 456
Priority Mail, 426
Standard Mail, 446
Periodicals, 707.29.0, 707.30.0

envelopes
Express Mail, 115.1.0, 601.6.1
green bordered, 601.6.2
Priority Mail, 125.1.1, 601.6.1
reusable, 601.6.4
window envelopes, 601.6.3
with postage preprinted by USPS, See *stamped stationery*

exceptional dispatch for Periodicals, 707.28.3
how to apply, 707.28.3.5
prices, 707.28.3.4

expedited services, 604.5.3.5, 705.16.5.8

experimental classifications and prices, 709
Negotiated Service Agreements, 709.1.0

explosives, 601.10.11

Express Mail
computing postage, 113.1.2, 413.1.2, 413.1.8
combined with COD, 503.11.2.5
combined with other classes of mail, 703.2.0
deposit, 116, 416
drop shipment, 705.16.0
extra services, 503.1.0
fees, 113.1.0, 413.1.0
filing a claim, 609.1.0
flat-rate envelope, 113.1.4, 413.1.4
insurance, 503.1.1
manifest mail agreements, 705.2.6
mail preparation
drop shipment, 705.16.5
single-piece price, 115, 415
Pickup on Demand service, 507.6.0
postage payment options, 114, 414
postage refunds, 604.9.5
price eligibility
Custom Designed, 413.4.4
Express Mail Military Service, 703.2.6
Next Day Delivery, 113.4.2, 413.4.2
Second Day Delivery, 113.4.3, 413.4.3
prices, 113.1.0, 413.1.0
refunds, 604.9.5
reship service, 507.6.6.1
size, 101.1.0 – 101.4.0, 401.1.0
undeliverable mail, 507.1.5.5

Express Mail Open and Distribute, 705.16.0

extra services, 503
Certified Mail, 503.3.0
Certificate of Mailing, 503.5.0
Collect on Delivery (COD), 503.11.0
Confirm, 503.13.0
Delivery Confirmation, 503.9.0
Express Mail, for, 503.1.0
Insured Mail, 503.4.0
Registered Mail, 503.2.0
Restricted Delivery, 503.7.0
Return Receipt, 503.6.0
Return Receipt for Merchandise, 503.8.0
Signature Confirmation, 503.10.0
Special Handling, 503.12.0
forwarding mail with extra services, 507.2.3.7, 507.4.4.2
holding mail with extra services, 507.4.4.4
money orders, 503.14.0
treatment of undeliverable mail, 507.1.4.5
with mixed classes of mail, 703.9.13

extra services markings
content, 601.5.0
insured mail, 503.4.3.3, 503.4.3.6

F

facing elements
commercial flats, 302
commercial letters, 202
commercial parcels, 402
retail mail, 102

facing identification mark (FIM), 708.9.0

facing slip, See *carrier route, general*

***FASTforward*, 507.4.3**

federal government, See *official mail*

fees
retail mail
Express Mail, 113.1.0
First-Class Mail, 133.1.0
Parcel Post, 153.1.0
Priority Mail, 123.1.0
Library Mail, 183.1.0
Media Mail, 173.1.0

commercial letters
First-Class Mail, 233.1.0
Standard Mail, 243.1.0
commercial flats
Bound Printed Matter, 363.1.0
First-Class Mail, 333.1.0
Library Mail, 383.1.0
Media Mail, 373.1.0
Standard Mail, 343.1.0
commercial parcels
Bound Printed Matter, 463.1.0
Express Mail, 413.1.0
First-Class Mail, 433.1.0
Library Mail, 483.1.0
Media Mail, 473.1.0
Parcel Select, 453.1.0
Priority Mail, 423.1.0
Standard Mail, 443.1.0
Periodicals, 707.1.0

filing claims, 609

firearms
antiques, 601.11.2
definitions, 601.11.1.1
pistols, revolvers, and other concealable firearms, 601.11.1
rifles and shotguns, 601.11.3
who may mail, 601.11.1.3, 601.11.1.5, 601.11.1.7

firm holdout, 508.7.0

First-Class Mail, commercial flats
alternate payment methods, 705.5.0
annual mailing fee, 333.1.4, 333.3.4
automation mailings, 333.5.0
address standards, 333.5.4
cobundling, 335.6.8
combined with other classes of mail, 703.9.0
computing postage, 333.1.1, 333.1.2, 333.1.6
content standards, 333.2.0
cotraying and cosacking bundles, 335.6.8
deposit of, 336
documentation for mailings, 334.4.0
facsimile postage statements, 334.4.9
multiple mailings, 334.4.8
standard format, 334.4.6, 708.9.0
eligibility standards, 333
automation, 333.5.0
nonautomation, 333.4.0
incidental enclosure with another class of mail, 703.9.5
mail preparation, 335
automation, 335.6.0
bundles, 335.2.0
nonautomation flats, 335.5.4
combining presorted mailings, 335.6.8
combined automation and presorted flats, 705.9.1, 705.11.1
nonautomation, 335.5.0
optional tray-based preparation, 335.6.6
trays, 335.3.0
tray labels, 335.4.0
markings required on each mailpiece
automation, 335.6.3
general, 302.2.0
mixed mail, 703.9.7
presorted prices, 335.5.1
Move Update standard, 333.3.5
nonmachinable surcharge, 333.4.3
postage payment methods, 334
automation prices, 334.3.0
presorted prices, 334.2.0
postage statements, 334.4.0
presort mailing fee, 333.3.4
presort verification, 336.2.0
price eligibility
automation prices, 333.5.0
presorted prices, 333.3.0, 333.4.0
prices and fees, 333.1.0
reply cards and envelopes, 333.5.5
size, 301.1.0, 301.2.1
undeliverable mail, 507.1.5.1
verifying a mailing, 336.2.0
weight, 301.2.1
ZIP Code accuracy, 333.3.6

First-Class Mail, commercial letters
alternate payment methods, 705.5.0
annual mailing fee, 233.1.5, 233.3.4
automation mailings, 233.5.0
address standards, 233.5.4
combined with other classes of mail, 703.9.0
computing postage, 233.1.2, 233.1.6
content standards, 233.2.0
deposit, 236
documentation, 234.4.0
facsimile postage statements, 234.4.9
multiple mailings, 234.4.8
standard format, 234.4.6, 708.9.0
eligibility standards, 233
automation, 233.5.0
nonautomation, 233.4.0
incidental enclosure with another class of mail, 703.9.5

mail preparation, 235
automation letters, 235.6.0
bundles, 235.2.0
nonautomation, 235.5.0
presorted machinable cards and letters, 235.5.2
presorted nonmachinable cards and letters, 235.5.3
trays, 235.3.0
tray labels, 235.4.0
markings required on each mailpiece
for presorted prices, 235.5.1
general, 202.3.0
mixed mail, 703.9.7
Move Update standard, 233.3.5
postage payment methods, 234
automation prices, 234.3.0
presorted prices, 234.2.0
postage statements, 234.4.0
presort mailing fee, 233.3.4
presort verification, 236.2.0
price eligibility
automation prices, 201.3.4, 233.5.0
presorted prices, 233.3.0, 233.4.0, 233.6.0
prices and fees, 233.1.0
reply cards and envelopes, 233.5.5
size, 201.1.0, 201.2.0
standardized documentation, 234.4.6
undeliverable mail, 507.1.5.1
verifying a mailing, 236.2.0
weight, 201.1.1.2, 233.3.3
ZIP Code accuracy, 233.3.6

First-Class Mail, commercial parcels
alternate payment methods, 705.5.0
annual mailing fee, 433.3.5
combined with other classes of mail, 703.9.0
computing postage, 433.1.1, 433.1.6
content standards, 433.2.0
deposit of, 436.1.0
documentation, 434.3.0
facsimile postage statements, 434.3.8
multiple mailings,
standard format, 434.3.5, 708.9.0
eligibility standards, 433
incidental enclosure with another class of mail, 703.9.5
mail preparation, 435
nonautomation, 435.4.0
sacks, 435.2.0
sack labels, 435.3.0
mailing fee, 433.1.5, 433.3.4
markings required on each mailpiece
presorted prices, 435.4.1
general, 402.1.0
mixed mail, 703.9.7
Move Update standard, 433.3.5
nonmachinable surcharge, 433.3.4
postage payment methods, 434
postage statements, 334.3.0
presort mailing fee, 433.3.4
presort verification, 436.2.0
price eligibility
for presorted prices, 433.4.0
prices and fees, 433.1.0
size, 401.2.1, 433.3.4
standardized documentation, 434.3.5
undeliverable mail, 507.1.5.1
verifying a mailing, 436.2.0
weight, 401.2.1.1, 433.3.3
ZIP Code accuracy, 433.3.6

First-Class Mail, retail
See also *Priority Mail*
computing postage, 133.1.0
content standards, 133.3.0
deposit of, 136
eligibility standards, 133.2.0
keys and identification devices, 133.1.7, 133.1.8
mail preparation, 102.4.3, 135
markings required on each mailpiece, 102.4.3, 135.1.1
nonmachinable surcharge, 101.1.2, 101.6.4.1, 133.1.9
postage payment options, 134
price eligibility, 133.1.1, 133.1.9, 133.2.0
prices, 133.1.0
service objectives, 133.2.1
size, 101.6.0
undeliverable mail, 507.1.5.1
weight, 101.6.1

flammables and combustibles
liquids, 601.10.13
solids, 601.10.14

flat-rate boxes
Priority Mail, 123.1.4.2, 423.1.4.2

flat-rate envelopes
Express Mail, 113.1.4. 413.1.4
Priority Mail, 123.1.4.1, 423.1.4.1

flats
automation, 301.3.0, 333.5.0, 343.7.0
barcode placement, 302.3.0
bundling
Bound Printed Matter, 365.2.0
Library Mail, 385.2.0
Media Mail, 375.2.0
definition, 301.1.0
endorsement placement, 302.3.0
physical standards, 301.1.0
automation, 301.3.0
machinable, 301.1.0, 301.2.0
marking placement, 302.2.0
size, 301.1.0,

food, 601.9.0

forwarding mail
See also individual classes of mail
general information, 507.2.0
instructions by the sender, 507.4.4
postage charged for forwarding mail, 507.2.3
Premium Forwarding Service, 507.3.0
with extra services, 507.1.4.5, 507.4.4.2

Four-State Customer Barcode, See *Intelligent Mail barcode*

Fourth-Class Mail, See *Bound Printed Matter, Library Mail, Media Mail, or Parcel Post*

FPO, See *military mail*

fragile articles, 503.2.4.7, 601.2.1, 601.4.0

fragrance sample, 601.11.15

fraud, how to report, 608.6.2

franked mail, for Members of Congress, 703.6.0
See also *official mail*

free mail
blind and other handicapped persons, 703.5.0
Members of Congress, 703.6.0
U.S. armed forces, 703.4.2

fulfillment, 507.11.0
See also *Parcel Select*

furs or pelts, 601.9.5

G

gases, 601.10.12

general delivery, 508.6.0

government mail, See *U.S. government mail*

graphic matter, 601.12.0

guns, 601.11.1 – 601.11.4

H

handicapped, free matter for, 703.5.0
what may be mailed, 703.5.2, 703.5.3
who is qualified, 703.5.1.3

handwriting
alterations to barcodes, 708.6.2.1
Bulk Parcel Return labels, 507.12.5.1
Business Reply Mail, 507.9.8.2
COD forms, 503.11.4.3
eligibility
- commercial letters
  - First-Class Mail, 233
  - Standard Mail, 243.4.0, 243.5.0, 243.6.0, 243.7.0
- commercial flats
  - Bound Printed Matter, 363.3.4
  - First-Class Mail, 333
  - Standard Mail, 343
- commercial parcels
  - Bound Printed Matter, 463.3.4
  - Express Mail, 413.2.2
  - First-Class Mail, 433
  - Priority Mail, 423.2.2
  - Standard Mail, 443
- retail mail
  - Express Mail, 113.3.2
  - First-Class Mail, 133.3.4
  - Priority Mail, 123.3.2
  - Media Mail, 173.3.0, 173.4.3
  - Library Mail, 183.3.0, 173.4.3

free mail
- sent by blind or physically handicapped persons, 703.5.3.2
- sent by U.S. Armed Forces, 703.4.2

Merchandise Return
- insurance value, 507.11.3.1
- label preparation, 507.11.5.4

Official Mail (Penalty)
- business reply mail, 703.7.11.4
- insurance value, 703.7.12.8
- Periodicals, 703.7.13.4
- permit imprint, 703.7.8.3

hazardous materials (HAZMAT)
See also *restricted matter*
batteries
- battery-powered devices, 601.11.17
- nonspillable batteries, 601.10.19.4

biological products, 601.10.17
cigarette lighters, 601.10.13.4
clinical specimens, 601.2.6, 601.10.17
corrosives, 601.10.19
explosives, 601.10.11
flammable and combustible liquids, 601.10.13
flammable solids, 601.10.14
gases, 601.10.12
general, 601.10.0
infectious substances, 601.10.17
matches, 601.10.14.3
medical devices, used, 601.10.17.5
oxidizing substances and organic peroxides, 601.10.15
packaging and markings, 601.10.8
radioactive material, 601.10.18
rulings, 601.10.6
sharps, 601.10.17.4, 601.10.17.5

shipping papers, 601.10.9
toxic substances, 601.10.16

heavy letter mail, 201.3.14.4, 243.6.4.3

high-density carrier route sequencing requirements
commercial flats, 345.6.9, 345.6.10
commercial letters, 245.6.8, 245.6.9
commercial parcels, 445.7.6, 445.7.7
Periodicals, 707.23.8, 707.23.9

high-density items
packaging, 601.7.1

Hold For Pickup service
endorsement, 508.1.3
label, Exhibit 455.4.1.4e
mail preparation, 455.4.1.4

holding mail, 507.4.4.4, 508.6.4

holidays, 608.3.2

household mail
retail mailing services, 101 – 186
recipient services, 508

I

ice
dry ice, 601.10.20.4
water ice, 601.9.2.3

identification statement for Periodicals, required elements, 707.4.12.5

imprint, See *permit imprint*

indicia, See *permit imprint*

infectious substances, 601.10.17

information-based indicia (IBI), 604.4.0

insects, 601.9.3.7, 601.9.3.8

inspection by USPS
commercial flats
Bound Printed Matter, 363.2.2
First-Class Mail, 333.3.0
Library Mail, 383.2.5
Media Mail, 373.2.3
Standard Mail, 343.2.0
commercial letters
First-Class Mail, 233.2.0
Standard Mail, 243.2.0
commercial parcels
Bound Printed Matter, 463.2.2
Express Mail, 413.3.0
First-Class Mail, 433.2.0
Library Mail, 483.2.5
Media Mail, 473.2.3
Parcel Select, 453.2.4
Priority Mail, 423.3.0
Standard Mail, 443.2.0
Periodicals, 707.3.4.2
retail mail
Express Mail, 113.2.2, 113.2.2
First-Class Mail, 133.2.0
Library Mail, 183.2.2
Media Mail, 173.2.2
Parcel Post, 153.2.3
Priority Mail, 123.2.3

insufficient postage
general, 604.8.0
penalty metered mail, 703.7.7.9
rural delivery service, 508.2.2.5

insurance, 503.4.0
See also *claims*
bulk insurance, 503.4.4
delivery of insured items, 503.4.5
Express Mail insurance, 503.1.1
extra services, 503.4.2.4
fees, 503.4.1.1
filing a claim, 609
filling out insurance label, 503.4.3.3
what may be mailed, 503.4.2.2

Intelligent Mail barcode, 708.4.3

irregular parcels
commercial mail, 401.1.6
retail mail, 101.3.6

K

keyline
manifest mailing system, 705.2.3
optional endorsement line, 708.7.1.3

keys
fee for additional Post Office box keys, 508.4.1
general information about mailing keys, 123.1.6, 133.1.7
Post Office boxes, 508.4.8
prices for return through the mail, 123.1.5, 133.1.8

knives, 601.11.5

known office of publication, for Periodicals, 707.4.6

L

labeling lists, Appendix 1 (online only)

labels
barcoded labels, 708.6.0
pallets, 705.8.6
sacks and trays
commercial flats
Bound Printed Matter, 365.4.0
First-Class Mail, 335.4.0
Library Mail, 385.4.0
Media Mail,375.4.0
Standard Mail, 345.4.0
commercial letters
First-Class Mail, 235.4.0
Standard Mail, 245.4.0
commercial parcels
Bound Printed Matter, 465.4.0
Express Mail, 415.2.0
First-Class Mail, 435.3.0
Library Mail, 485.4.0
Media Mail, 475.4.0
Parcel Select, 455.3.0
Standard Mail, 445.4.0
Periodicals, 707.21.0

letters
automation, See *automation letters, general*
nonmachinable criteria
commercial mail, 201.2.1
retail mail, 101.1.2
size and weight
commercial mail, 201.1.0
retail mail, 101.1.0

letter tray
First-Class Mail, 235.3.0
Standard Mail, 245.3.0, 345.3.5
Periodicals, 707.20.2

liability, 609

Library Mail, commercial flats
annual mailing fee, 383.1.5
attachments, 383.2.6
bundles, 385.2.0
sacks, 385.3.0
sack labels, 385.4.0
combining with other classes of mail, 703.9.0
combining with other Package Services, 705.7.0
computing postage, 383.1.1, 383.1.6
content standards, 383.2.0
deposit and verification, 386
documentation, 384.2.0
eligibility, 383
enclosures, 383.2.6
mail preparation
general, 385
flats on pallets, 705.8.10.4
markings required on each mailpiece, 302.2.2
postage payment options, 384.1.0
price eligibility, 383.3.0
prices and fees, 383.1.0
size, 301.2.5
undeliverable mail, 507.1.5.4
weight standards, 383.3.1
what may be mailed, 383.2.0
written additions, 383.2.7

Library Mail, commercial parcels
annual mailing fee, 483.1.4
attachments, 483.2.6
computing postage, 483.1.0
combined machinable parcels, 705.6.0
combining with other classes of mail, 703.9.0
combining with other Package Services, 705.7.0
content standards, 483.2.0
deposit and verification, 486
commercial for barcoded machinable parcels, 485.5.4
documentation, 484.2.0
eligibility, 483
enclosures, 483.2.6
irregular parcels, 485.5.3
irregular parcels on pallets, 705.8.10.5
machinable parcels, 485.5.2
machinable parcels on pallets, 705.8.17
mail preparation, 485
bundles, 485.2.0
irregular parcels, 485.5.3
for combined machinable parcels, 705.6.0
sacks, 485.3.0
sack labels, 485.4.0
markings required on each mailpiece, 402.2.2
nonmachinable parcels, 401.1.6, 401.1.7
postage payment options, 484.1.0
price eligibility, 483.3.0
prices and fees, 483.1.0
size, 401.1.0
undeliverable mail, 507.1.5.4
weight limits, 483.3.1
what may be mailed, 483.2.0
written additions, 483.2.7

Library Mail, retail
attachments, 183.4.0
computing postage, 183.1.1, 183.1.3, 183.1.6, 183.1.7
content standards, 183.3.0
deposit of, 186.1.0
eligibility, 183
enclosures, 183.4.0
mail preparation, 185
markings required on each mailpiece, 102.3.3, 185.1.2
postage payment methods, 184
price eligibility, 183.2.0
prices, 183.1.0
service objectives, 183.2.1

size, 101.9.0
flats, 101.2.0
parcels, 101.3.0
undeliverable mail, 507.1.5.4
weight limits, 101.9.1
what may be mailed, 183.2.0 – 183.4.0
written additions, 183.4.3

line-of-travel (LOT)
optional endorsement line information for LOT, 708.7.1.7
sequencing requirements
Standard Mail, 245.6.8.6, 345.6.9.6, 445.7.6.6
Periodicals, 707.23.8.6
submitting cards for sequencing, 507.8.3

liquids, nonhazardous, 601.11.9

liquor, 601.11.7

lists
availability of USPS Lists, 508.9.4
definitions, 708.3.4
mailing list services, 507.7.0
occupant lists, 507.7.5
sortation of lists, 507.7.6

literature for the blind, 703.5.0

Lithium batteries, 601.10.20
primary (non-rechargeable) cells, 601.10.20.5
secondary (chargeable) cells, 601.10.20.6

locksmithing devices, 601.11.10

LOT, See *line-of-travel (LOT)*

low-cost items, 703.1.6.11

lottery materials, 601.12.3

M

machinable letters
commercial mail, 201.1.0
retail mail, 101.1.0

machinable parcels
commercial mail, 401.1.0
retail mail, 101.3.0

magazine, 301.3.4.2, 301.3.6.3

magnetic tapes
packaging, 601.7.5

magnetized materials, 601.10.21

mailability, 601

mail preparation
commercial flats
Bound Printed Matter, 365
First-Class Mail, 335
Library Mail, 385
Media Mail, 375
Standard Mail, 345
commercial letters
First-Class Mail, 235
Standard Mail, 245
commercial parcels
Bound Printed Matter, 465
Express Mail, 415
First-Class Mail, 435
Library Mail, 485
Media Mail, 475
Parcel Select, 455
Priority Mail, 425
Standard Mail, 445
Periodicals, 707.18.0 – 707.25.0
retail mail
Express Mail, 115
First-Class Mail, 135
Library Mail, 185
Media Mail, 175
Parcel Post, 155
Priority Mail, 125

mail receptacles, 508.3.0
apartments, 508.2.1.7
custom-built mail receptacles, 508.3.2.2
door slots, 508.2.1.6
location, 508.3.2.5
maintenance of, 508.2.1.3
newspaper receptacles, 508.3.2.11
manufacturer specifications, 508.3.2.1

mail security
Department of State mail, 703.3.3
general, 608.6.2

mailboxes, See *mail receptacles* or *collection box*

mailer services, 507

mailing fees
commercial flats
Bound Printed Matter, 363.1.2.6, 366.3.4
First-Class Mail, 333.1.4, 333.3.4
Library Mail, 383.1.5
Media Mail, 373.1.5
Standard Mail, 343.1.5.1, 343.3.4

commercial letters
First-Class Mail, 233.1.5, 233.3.4
Standard Mail, 243.1.7.1, 243.3.4
commercial parcels
Bound Printed Matter, 463.1.2.5, 466.3.4
First-Class Mail, 433.1.6
Library Mail, 483.1.4
Media Mail, 473.1.4
Parcel Select, 453.1.6
Standard Mail, 443.1.6.1, 443.3.4

mailing list services, 507.7.0
basic information, 507.7.2
election boards and voter commissions, 507.7.3.4, 507.7.7
fees, 507.7.1, 507.7.3
list correction, 507.7.4
occupant lists, 507.7.5
sortation of lists on cards by 5-digit ZIP Code, 507.7.6

mailing permits, See *mailing fees*

mailing systems
alternate mailing systems, 705.4.0
eVS, 705.2.9
manifest mailing systems, 705.2.0
optional procedure mailing systems, 705.3.0
plant-verified drop shipment, 705.15.0

mailpiece design, 101, 201, 301, 401, 601

manifest mailing systems, 705.2.0
applying for authorization, 705.2.4
Express Mail agreements, 705.2.6
marking, 705.2.2.6
postage statement, 705.2.2.7
service agreement, 705.2.2.1

marking, on mailpieces, 102, 202, 302, 402
See also individual classes of mail
imitation markings, 604.1.5
injurious or harmful items, 601.8.7

master keys for motor vehicles, 601.11.10

matches, 601.10.14.3

measuring
advertising, 707.17.4.5, 707.17.5.2

Media Mail, commercial flats
annual mailing fee, 373.1.5
attachments, 373.2.4
combining with other classes of mail, 703.9.0
combining with other Package Services, 705.7.0
computing postage, 373.1.1, 373.1.6
content standards, 373.2.0
deposit and verification, 376
documentation, 374.2.0
eligibility, 373
enclosures, 373.2.4
mail preparation, 375
bundles, 375.2.0
flats on pallets, 705.8.10.4
sacks, 375.3.0
sack labels, 375.4.0
markings required on each mailpiece, 302.2.2
postage payment options, 374.1.0
price eligibility, 373.3.0
prices and fees, 373.1.0
size, 301.2.4
undeliverable mail, 507.1.5.4
what may be mailed, 373.2.0
weight limits, 373.3.1
written additions, 373.2.5

Media Mail, commercial parcels
annual mailing fee, 473.1.4
attachments, 473.2.4
combining with other classes of mail, 703.9.0
combining with other Package Services, 705.7.0
computing postage, 473.1.1, 473.1.5
content standards, 473.2.0
deposit and verification, 476
commercial for barcoded machinable parcels, 473.3.4, 475.5.2.3
documentation, 474.2.0
eligibility, 473
enclosures, 473.2.4
mail preparation, 475
bundles, 475.2.0
combined machinable parcels, 705.2.0
combining parcels, 705.7.0
irregular parcels, 475.5.3
irregular parcels on pallets, 705.8.10.5
machinable parcels, 475.5.2
machinable parcels on pallets, 705.8.17
sacks, 475.3.0
sack labels, 475.4.0
markings required on each mailpiece, 402.2.2
nonmachinable parcels, 401.1.6, 401.1.7
postage payment options, 474.1.0
price eligibility, 473.3.0
prices and fees, 473.1.0
size, 401.1.0
undeliverable mail, 507.1.5.4
what may be mailed, 473.2.0
weight limits, 473.3.1
written additions, 473.2.5

Media Mail, retail
attachments, 173.4.0
computing postage, 173.1.1, 173.1.3, 173.1.6, 173.1.7
content standards, 173.3.0
deposit of, 176.1.0
eligibility, 173

enclosures, 173.4.0
mail preparation, 175
markings required on each mailpiece, 102.3.3, 175.1.3
postage payment methods, 174
price eligibility, 173.2.0
prices, 173.1.0
service objectives, 173.2.1
size, 101.8.0
flats, 101.2.0
parcels, 101.3.0
undeliverable mail, 507.1.5.4
weight limits, 101.8.1
what may be mailed, 173.3.0, 173.4.0
written additions, 173.4.3

merchandise return service, 507.11.0
adding extra services (by the mailer), 507.11.5
adding extra services (by the permit holder), 507.11.5
annual accounting fee, 507.11.4.3
annual permit fee, 507.11.4.2
applying for a permit, 507.11.2.6
examples of merchandise return service labels, 507.11.6
fees, 507.11.1
format for label, 507.11.6
general information, 507.11.2
official U.S. government mail, 703.7.12
postage and fees, 507.11.1

merged containerization, 705.10.0

merged bundles of flats, See *mail preparation* under *Periodicals* and *Standard Mail*

meter, See *metered mail* and *postage meters*

metered mail
drop shipment of, 705.18.0
postage refunds, 604.9.3
where to mail, 604.4.5.3

metered reply mail, 604.4.4.2

methods of payment, See *postage payment*

methods of mailing
commercial mailing services, 201-486
retail mailing services, 101-186

military mail, 703.2.0, 703.4.0
free mail for U.S. armed forces, 703.4.2
military address, 703.4.2.4
military ordinary mail (MOM), 703.2.4
retirees, 703.2.3.4

mixed classes, 703.9.0
combined Media Mail and Bound Printed Matter, 703.9.6
enclosures
Bound Printed Matter, 703.9.4
First-Class Mail, 703.9.5
Library Mail, 703.9.4
Media Mail, 703.9.4
Parcel Post, 703.9.4
Periodicals, 703.9.3
Standard Mail, 703.9.4
Express Mail and Priority Mail drop shipments, 705.16.0
price qualification, 703.9.2.2

money orders, 503.14.0
fees, 503.14.1
how to cash, 503.14.3
payable to another party, 503.14.3.6
where to purchase, 503.14.2.1

Move Update standard
commercial flats, 333.3.5
commercial letters, 233.3.5
commercial parcels, 433.3.5

N

National Change of Address Linkage System (NCOA^{LINK})
Coding Accuracy Support Systems, 708.3.0
election boards and voter registration, 507.7.7
general
flats, 333.3.5.2
letters, 233.3.5.2
parcels,433.3.5.2

National Customer Support Center (NCSC), 608.8.1

negotiated service agreements, 709.1.0

news agent, 707.5.1.6, 707.6.6

newspaper
mailing issues, 707.4.9.4, 707.4.9.5
penalty, 703.7.13.3
service objectives, 707.28.1

newspaper receptacles, 508.3.2.11

next-day delivery, See *Express Mail*

nonautomation flats, 301.2.0

nonmachinable
letters, 101.1.2, 201.2.0
Parcel Post, 101.7.2
Parcel Select, 401.2.3.2

non-machinable surcharge
commercial letters, 201.2.1

First-Class Mail parcels, 401.2.1.2
retail letters and parcels, fees 133.1.9
Standard Mail parcels, 401.2.2.3
Standard Mail NFM, 401.2.2

nonmailable matter
animals and plants, 601.8.7
due to noxious odors, 601.11.8
due to packaging, 601.8.3, 601.12.12
general, 601.8.0, 601.11.0
mailer's responsibility, 601.1.7
written, printed, and graphic materials, 601.12.0

nonpostal services, 509.2.0

nonprofit
Periodicals
eligibility for nonprofit Periodicals prices, 707.4.0
how to apply for nonprofit Periodicals authorization, 707.10.5
types of organizations, 707.10.2
Standard Mail, 703.1.0
applying for authorization, 703.1.7 – 703.1.9
discounts, 703.1.1.3
eligibility for Standard Mail prices, 703.1.0
matter, 703.1.6
organizations, 703.1.2
identification of authorized organization on Standard Mail, 703.1.5
low-cost items, 703.1.6.11
marking, on Standard Mail, 202.1.2, 302.1.2, 402.1.2
political mailings, 703.1.6.10
revenue deficiencies for nonprofit Standard Mail, 604.10.2
types of organizations, 703.1.2
what may be mailed, 703.1.6

nonstandard surcharge, See *nonmachinable surcharge*

Not Flat-Machinable (NFM) pieces, 401.2.2.2
See also *Standard Mail, parcels*

O

obscene material, 601.12.5.4

occupant lists, 507.7.5

OCR (Optical Character Reader) read area
discount, 202.2.1
retail, 102.2.1

official mail
members of Congress (franked) 703.6.0
addressing, 703.6.2
eligibility, 703.6.1
U.S. Government (penalty) 703.7.0
authorized users, 703.7.4
business reply mail, 703.7.11
contractors, use of, 703.7.15
eligibility, 703.7.3
Express Mail, 703.7.14
insurance, 703.7.12.8, 703.7.12.9
merchandise return service, 703.7.12
Periodicals, 703.7.13
postage and fees, 703.7.2
postage payment
indicia, 703.7.6
permit imprint, 703.7.8
postage meters, 703.7.7
stamps and stationery, 703.7.9
preparation, 703.7.5
prices, 703.7.5
Registered Mail, 703.7.12.10
reply mail, 703.7.10

OneCode ACS, 507.4.2

optional endorsement lines (OELs), 708.7.0

optional procedure mailing systems, 705.3.0
applying for authorization, 705.3.2
description, 705.3.1.1
postage statements, 705.3.3.1
record keeping, 705.3.3

overnight delivery, See *Express Mail*

Overseas Military Mail, 703.2.0
Express Mail Military Service, 703.2.6
First-Class Mail, 703.2.1.1
parcels, 703.2.1.3
Parcel Airlift, 703.2.5
Periodicals, 703.2.1.4
Preparation standards, 703.2.1.5
Restrictions, 703.2.3

oversized price
Parcel Select, 453.3.1
Parcel Post, 153.1.1

P

Package Services, See *Bound Printed Matter, Library Mail, Media Mail,* or *Parcel Post*

packages, See *bundles* or *parcels*

packaging, for mailing, 601.2.0 – 601.4.0
acceptable containers, 601.3.0
animals, 601.9.3.10
closure and sealing, 601.4.0
cushioning, 601.4.0
high-density items, 601.7.1
liquids, 601.2.4
magnetic tapes, 601.7.5
nonmailable matter, 601.1.7, 601.8.3, 601.12.12
soft goods, 601.7.3
sound recordings, 601.7.4
special envelopes, 601.6.0
stationery, 601.2.2
USPS-provided, 115.1.1, 125.1.1

pallet box, See *pallets*

pallets
bundles on pallets, 705.8.9
flats on pallets, 705.8.7
general standards, 705.8.0
labels, 705.8.6
labeling pallets, 705.8.10
minimum and maximum loads, 705.8.5
pallet boxes, 705.8.4
Periodicals on pallets 705.8.10.2
physical characteristics, 705.8.1
preparation of pallets 705.8.0
securing bundles for pallets, 705.8.5.11
stacking pallets, 705.8.3
Standard Mail on pallets 705.8.10.3
top caps, 705.8.2
types of mail that can be put on pallets, 705.8.8

pandering advertisements, 508.8.0

parcel airlift service (PAL), 703.2.5
fees, 703.2.5.3
other extra services that can be added, 703.2.5.5
required marking on each piece, 703.2.5.6
what may be mailed, 703.2.5.2

Parcel Select
attachments, 453.2.5
Balloon Price, 453.3.5
computing postage, 453.1.1, 453.1.7
combined with other Package Services, 705.7.0
combining with other classes of mail, 703.9.0
cotraying and cosacking bundles of flats, 705.9.0
deposit of, 456.2.0
destination entry mailing fee, 453.1.6
documentation, 454.1.4
eligibility, 453
enclosures, 453.2.5
Growth rebates, 453.3.7
Loyalty rebates, 453.3.6
Hold For Pickup service, 455.4.1.4, 508.1.3
mail preparation
    BMC Presort prices on pallets, 705.8.18
    combined machinable parcels, 705.6.0
    combining parcels for destination entry, 705.7.0
    general, 455
    irregular parcels on pallets, 705.8.10.5
    machinable parcels in sacks, 455.2.0
    machinable parcels on pallets, 705.8.0
    nonmachinable parcels on pallets, 705.8.18.2, 705.8.19.2
    OBMC Presort prices, 705.8.19, 443.3.2.2
    Parcel Select DDU prices, 705.8.22, 453.3.1.4
    Parcel Select DSCF prices, 705.8.20, 705.8.21, 453.3.1.4
markings required on each mailpiece, 402.2.2, 455.1.8
nonmachinable parcels, 401.2.3.2
Parcel Return Service, 507.13.0
postage payment options, 454.1.0
price eligibility, 453.3.0
    BMC presort prices, 453.3.2.1
    Barcoded Inter-BMC prices, 453.3.3.1
    Barcoded Intra-BMC prices, 453.3.3.1
    OBMC Presort prices, 453.3.2.2
    oversized prices, 453.3.4
    destination entry prices, 453.3.0
    DDU prices, 453.3.1.4
    DSCF prices, 453.3.1.4
prices, 453.1.0
size, 401.2.3
undeliverable mail, 507.1.5.4
weight limits, 401.2.3
written additions, 453.2.6

Parcel Post
attachments, 153.4.0
computing postage, 153.1.3 – 153.1.5
deposit, 156.1.0
eligibility, 153
enclosures, 153.4.0
mail preparation, 155
Pickup on Demand fee, 156.1.5
markings required on each mailpiece, 102.4.2, 155.1.3
nonmachinable parcels, 101.7.2
postage payment methods, 154
price eligibility, 153.2.0
prices, 153.1.0
service objectives, 153.2.1
size, 101.7.0
undeliverable mail, 507.1.5.4
weight limits, 101.7.1
written additions, 153.4.2

Parcel Return Service (PRS), 507.13.0
annual accounting fee, 507.13.2.3
annual permit fee, 507.13.2.2
application for a permit, 507.13.1.5
general information, 507.13.1
label examples, 507.13.4.5
label formats, 507.13.4
postage and fees, 507.13.2

parcels
nonmachinable criteria
    commercial mail, 401.1.6, 401.1.7
    retail mail, 101.3.5, 101.3.6
size and weight
    commercial mail, 401.1.0
    retail mail, 101.3.0

PAVE, 708.2.0
definition, 708.2.1.1
request for participation, 708.2.1.3

Penalty Mail, See *official mail*

Periodicals
address correction, 507.4.2.7
addressing, 707.3.2
advertising
calculating percentage, 707.2.1.5
copies, 707.7.3
definition of, 707.4.13
nonprofit and classroom publications, 707.2.1.5
marked copies, 707.16.2
public service announcement, 707.4.13.2
applications, 707.5.0
additional entry, 707.30.2
appealing denied application, 707.5.3.7
nonprofit prices, 707.10.5
re-entry, 707.9.0
mailing while application is pending, 707.5.2
attachments, 707.3.3.8
back orders and reprints, 707.4.11
bundle prices, 707.1.0, 707.2.1.8
computing postage, 707.2.2,
carrier route sequencing requirements, 707.23.8, 707.23.9
categories of Periodicals authorization
foreign, 707.6.5
general, 707.6.1
institutions and societies, 707.6.2
news agent, 707.6.6
requester, 707.6.4
state departments of agriculture, 707.6.3
combining with other classes of mail, 703.9.0
complimentary copies, 707.7.7
container prices, 707.1.0, 707.2.1.9
definition and characteristics, 707.4.0
multiple issues, 707.4.9.4, 707.4.9.5
edition, 707.4.10
issue, 707.4.9
deposit of, 707.28.0
documentation, 707.17.0
standardized, 708.1.0
exceptional dispatch, 707.28.3
exchange copies, 707.7.5
expired subscription copies, 707.7.6
fees, 707.1.4
firm bundles, 707.22.3
frequency of publication, 707.4.7
general standards, 707.4.0
gift subscriptions, 707.7.4
identification statement, 707.4.12.5
known office of publication, 707.4.6
label carrier, 707.3.3.10
loose enclosures, 707.3.3.4
barcoded price flats, 707.25.0
barcoded price letters, 707.24.0
bundles on pallets, 705.8.10.2, 705.8.11
bundling, 707.19.0
bundling for carrier route prices, 707.23.2
bundling for nonbarcoded prices, 707.22.2
carrier route flats in sacks, 707.23.4
carrier route irregular parcels in sacks, 707.23.4
carrier route letters in trays, 707.23.3
cobundling flats, 707.25.1.9, 705.11.2
combined barcoded and nonbarcoded flats, 705.9.2, 705.11.2
combined flats on pallets, 705.8.16.2
containerization of bundles, 707.25.1.10
irregular parcels in sacks, 707.22.6
merged flats in sacks, 705.10.1.4
merged flats on pallets
using 5% Threshold, 705.12.1.5
using City State Product, 705.10.1.5,
using City State Product and 5% Threshold, 705.13.1.5
nonbarcoded flats in sacks, 707.22.6
nonbarcoded letters in trays, 707.22.5
sacks on pallets, 705.8.10.2
trays on pallets, 705.8.10.2
markings for enclosures on mixed mailings, 703.9.7
nonsubscriber/nonrequester copies, 707.7.9
physical characteristics
components of, 707.3.5
covers, 707.3.3.6
flats dimensions, 301.1.0, 707.26.2
letter dimensions, 201.1.0
mailpiece construction, 707.3.5
printed features, 707.3.6
printed sheets, 707.4.5
size and weight, 707.3.5.2
wrappers, 707.3.3.7
postage payment methods, 707.16.0
prohibited matter, 707.3.4.2
proof copies, for advertisers, 707.7.8
price eligibility
barcoded (automation) prices, 707.14.1, 707.14.2
carrier route prices, 707.13.0
copies mailed by the public, 707.11.5
destination entry prices, 707.29.0
In-County prices, 707.11.3
nonbarcoded (presorted) prices, 707.12.0
Nonprofit prices, 707.10.0
Outside-County Classroom prices, 707.11.1.3
Outside-County Nonprofit prices, 707.11.1.3
Outside-County Science-of-Agriculture prices, 707.11.2
prices and fees, 707.1.0
In-County, 707.1.2
Outside-County, 707.1.1
Ride-Along piece, 707.1.3
records maintained by the publisher, 707.8.0
return address, 707.3.2.4
Ride-Along piece, 707.15.0
sample copies, 707.7.0
service objectives, 707.28.1

standardized documentation, 708.1.0
statement of ownership, 707.8.3
supplements, 707.3.3.5
undeliverable mail, 507.1.5.2

perishables, 601.9.0

permit imprint, 604.5.0
application fee, 604.5.1.5
content of the permit imprint indicia, 604.5.3.6 – 604.5.3.9
format of the permit imprint indicia, 604.5.3.10, 604.5.3.11
general information, 604.5.1
minimum quantity for a mailing, 604.5.1.2
placement on a mailpiece, 604.5.3.4
samples of permit imprint indicia, 604.5.3.10
standards for mailing, 604.5.1

Permit Reply Mail, 507.10.0

pesticides, 601.11.14

philatelic services, 608.4.0

physical standards
commercial flats, 301
commercial letters, 201
commercial parcels, 401
retail mail, 101

Pickup on Demand service, 507.6.0
Express Mail fees, 507.6.1
Parcel Post fees, 507.6.1
Priority Mail fees, 507.6.1

pistols, 601.11.1

plant load operations, 705.14.0
applying, 705.14.2
Bound Printed Matter, 705.14.7.4
expedited shipments, 705.14.4
Library Mail, 705.14.7.4
mail preparation, 705.14.5 – 705.14.7
Media Mail, 705.14.7.4
Parcel Select, 705.14.7.4
Periodicals, 705.14.7.3
postage payment requirements, 705.14.5.3
Standard Mail, 705.14.7.4
Volume requirements, 705.14.7.6, 705.14.7.7

plant-verified drop shipment (PVDS), 705.15.0
Bound Printed Matter, 705.15.5
Library Mail, 705.15.5
Media Mail, 705.15.5
Parcel Select, 705.15.5
participation requirements, 705.15.2
Periodicals, 705.15.2.4
postage statement,
  Bound Printed Matter, 705.15.2.8
  consolidated, 705.15.5.5
  Library Mail, 705.15.2.8
  Media Mail, 705.15.2.8
  Parcel Post, 705.15.2.8
  Periodicals, 705.15.2.6
  Standard Mail, 705.15.2.7
purpose, 705.15.1.1
Standard Mail, 705.15.4

plants
general mailability, 601.9.6
nonmailable plants, 601.9.7

poisons, 601.8.5, 601.8.6, 601.10.16

polywrap
automation flats, 301.3.3
certification process, 301.3.3.5

Post Office box service, 508.4.0
appeals, 508.4.9.3
applying for service, 508.4.3.1
fees, 508.4.1, 508.4.5
keys, 508.4.8
locks, 508.4.8
refunds, 508.4.7

Post Offices, 608.3.1, 608.3.2

postage
See also *prices* in individual classes of mail
computing postage, 604.7.0
payment for mailings of mixed classes, 703.9.8 – 703.9.12
postage due, 604.6.0
refunds, 604.9.0
revenue deficiencies, 604.10.0
stamps, 604.1.0
unpaid mail, 604.6.0, 604.8.0

postage meters, 604.4.0
approved providers, 604.4.1.3, 604.4.1.4
date corrections, 604.4.4.1
postage corrections, 604.4.4.1
types of postage devices, 604.4.1.2

postage payment
commercial flats
  Bound Printed Matter, 364
  First-Class Mail, 334
  Library Mail, 384
  Media Mail, 374
  Standard Mail, 344
commercial letters
  First-Class Mail, 234
  Standard Mail, 244

commercial parcels
Bound Printed Matter, 464
Express Mail, 414
First-Class Mail, 434
Library Mail, 484
Media Mail, 474
Parcel Select, 454
Priority Mail, 424
Standard Mail, 444
nonpresorted Bound Printed Matter, 364.1.1, 464.1.1
Periodicals, 707.16.0
retail mail
Express Mail, 114
First-Class Mail, 134
Library Mail, 184
Media Mail, 174
Parcel Post, 154
Priority Mail, 124

postage stamps, 604.1.0, 604.3.0
applying for a permit to use precanceled stamps, 604.3.2
Breast Cancer Research semipostal stamp, 604.1.11
forever stamp, 604.1.10
imitation stamps, 604.1.4, 604.1.5
precanceled stamps, 604.3.0
validity of stamps, 604.1.2, 604.1.3

postage statement
commercial flats
Bound Printed Matter, 364.2.0
First-Class Mail, 334.4.0
Library Mail, 384.2.0
Media Mail, 374.2.0
Standard Mail, 344.4.0
commercial letters
First-Class Mail, 234.4.0
Standard Mail, 244.4.0
commercial parcels
Bound Printed Matter, 464.2.0
First-Class Mail, 434.3.0
Library Mail, 484.2.0
Media Mail, 474.2.0
Parcel Select, 454.1.3
Priority Mail, 424.2.3
Standard Mail, 444.3.0
Periodicals, 707.17.0

postal inspection
commercial flats
Bound Printed Matter, 363.2.2
First-Class Mail, 333.2.0
Library Mail, 383.2.5
Media Mail, 373.2.3
Standard Mail, 343.2.0
commercial letters
First-Class Mail, 233.2.0
Standard Mail, 243.2.0
commercial parcels
Bound Printed Matter, 463.2.2
First-Class Mail, 433.2.0
Library Mail, 483.2.5
Media Mail, 473.2.3
Parcel Select, 453.2.4
Standard Mail, 443.2.0
Periodicals, 707.3.5.8
retail mail
Express Mail, 113.2.2
First-Class Mail, 133.2.0
Library Mail, 183.2.2
Media Mail, 173.2.2
Parcel Post, 153.2.3
Priority Mail, 123.2.3

postcard, See *cards*

POSTNET barcode, 708.4.2

poultry
adult fowl and chickens, 601.9.3.4
day-old poultry, 601.9.3.2

powders, 601.11.9

precanceled stamps, See *postage stamps*

Premium Forwarding Service, 507.3.0

prepayment of postage
Official Mail, 703.7.2.2
Reply Mail, 114.1.3, 703.7.10.2

prescription drugs, 601.11.11

presort, See *commercial mail*

Presort Accuracy Validation and Evaluation program, (PAVE), 708.2.0

presort mailing fee, See *mailing fees*

presort verification
commercial flats
Bound Printed Matter, 366.2.1, 366.3.8
First-Class Mail, 336.2.0
Library Mail, 386.1.0
Media Mail, 376.1.0
Standard Mail, 346.2.5
commercial letters
First-Class Mail, 236.2.0
Standard Mail, 246.2.5

commercial parcels
Bound Printed Matter, 466.2.1, 466.3.8
First-Class Mail, 436.2.0
Library Mail, 486.1.0
Media Mail, 476.1.0
Parcel Select, 456.1.0
Standard Mail, 446.2.5

presorting, See *mail preparation* under individual classes of mail

prices and fees
commercial flats
Bound Printed Matter, 363.1.0
First-Class Mail, 333.1.0
Library Mail, 383.1.0
Media Mail, 373.1.0
Standard Mail, 343.1.0
commercial letters
First-Class Mail, 233.1.0
Standard Mail, 243.1.0
commercial parcels
Bound Printed Matter, 463.1.0
Express Mail, 413.1
First-Class Mail, 433.1.0
Library Mail, 483.1.0
Media Mail, 473.1.0
Parcel Select, 453.1.0
Priority Mail, 423.1
Standard Mail, 443.1.0
Periodicals, 707.1.0
retail mail
Express Mail, 113.1.0
First-Class Mail, 133.1.0
Library Mail, 183.1.0
Media Mail, 173.1.0
Parcel Post, 153.1.0
Priority Mail, 123.1.0

pricing, See *prices and fees*

Pricing and Classification Service Center (PCSC)
address and phone number, 608.8.4

print reflectance
barcoded letters and flats, 708.4.4.2
barcoded parcels, 708.5.8
business reply mail, 507.9.8.2

Priority Mail
computing postage, 123.1.1, 123.1.9, 423.1.1, 423.1.7
combining with other classes of mail, 703.9.0
drop shipment, 705.16.0
eligibility for prices, 123.2.0, 423.2.0
flat-rate boxes, 123.1.4.2, 423.1.4.2
flat-rate envelope, 123.1.4.1, 423.1.4.1
keys and identification devices, 123.1.6
mail preparation
drop shipment, 705.16.5, 705.16.5.13
single-piece price, 125, 425
marking required on each mailpiece, 102.3.1, 102.4.2, 125.2.1
Pickup on Demand service, 507.6.0
prices, 123.1.2, 423.1.1
reship service, 507.11.7
undeliverable mail, 507.1.5.1
weight, minimum and maximum, 101.5.1

Priority Mail Open and Distribute, 705.16.0

Private Express Statutes, 608.5.1

prohibited items, See *nonmailable matter*

publications, See *Periodicals*

Puerto Rico, 608.2.1

Q

qualified business reply mail (QBRM)
See also *business reply mail (BRM)*
authorization to participate, 507.9.3.2
eligibility for prices, 507.9.3.3 – 507.9.3.5

fees, 507.9.2, 507.9.3.5

quarantines, delivery of mail during, 508.2.2.4

R

radioactive material, 601.10.18

Rates and Classification Service Center (RCSC), see *Pricing and Classification Service Center (PCSC)*

recall of mail, 507.5.0
how to recall mail, 507.5.2
who may recall, 507.5.1

receptacles
customer, 508.3.0
mailbox, 508.3.2

recipient options, 508.1.0

recipient services, 508

record-keeping for Periodicals mailers, 707.8.0

redirection, See *forwarding mail*

reflectance
barcodes, 708.4.4, 708.5.8

refunds, 604.9.0
applying for a postage refund, 604.9.2.7, 604.9.4.16, 604.9.5.4
Express Mail, 604.9.5
metered mail, 604.9.3
postage and fees, 604.9.2
stamps affixed to business reply mail, 604.9.2.10
stamps, 604.9.1
value-added, 604.9.4

refused mail, 604.8.1.2, 507.1.8.2

registered mail, 503.2.0
delivery, 503.2.5
fees, 503.2.1
fees assessment, 503.2.5
filing a claim, 609, 503.2.5
other extra services that can be added, 503.2.2.5
refunds, 503.2.3.4
required label, 503.2.4.4
sealing, 503.2.4.6
what may be mailed, 503.2.2.2

regular mailpieces, See *machinable letters, flats,* or *machinable parcels*

reinforcement for mailpieces, 601.4.0

religious organization, See *nonprofit*

reply mail
See also *business reply mail (BRM)*
bulk parcel return service, 507.12.0
courtesy reply mail, 201.3.15.2
merchandise return service, 507.11.0
metered reply mail, 604.4.4.2
Permit Reply Mail, 507.10.0

Repositionable Notes (RPNs), 705.21.0

reship service
See also *Premium Forwarding Service*
Express Mail, 507.6.6.1
Priority Mail, 507.11.7

residential delivery
city routes, 508.2.1

restricted delivery, 503.7.0
after time of mailing, 503.7.3.2
at time of mailing, 503.7.3.1
delivery of items, 503.7.4
fees, 503.7.1.1
other extra services that can be added, 503.7.2.5
refunds, 503.7.1.3
what may be mailed, 503.7.2.2

restricted matter
controlled substances, 601.11.11
drug paraphernalia, 601.11.12
drugs, 601.11.11
noxious odors, 601.11.8

return address
general, 602.1.0
Periodicals, 707.3.2.4
when required, 602.1.5.3
with ancillary services, 602.1.9

return receipt, 503.6.0
after time of mailing, 503.6.3.2
delivery, 503.6.4
fees, 503.6.1.1
filing a request for delivery information, 503.6.5
other extra services that can be added, 503.6.2.3
refunds, 503.6.1.3
required label, 503.6.2.5
what may be mailed, 503.6.2.2

return receipt for merchandise, 503.8.0
delivery, 503.8.4
fees, 503.8.1.1
how to mail, 503.8.3.2
other extra services that can be added, 503.8.2.3
required label, 503.8.3.4
what may be mailed, 503.8.2.2

returned mail, 507.1.8

reusable mailpieces, 601.6.4, 601.6.5

revenue deficiency
general, 604.10.1
nonprofit Standard Mail, 604.10.2

Ride-Along piece for Periodicals, 707.15.0

rural routes, 508.2.2

S

sacks
barcoded labels, 708.6.0
Bound Printed Matter, 365.3.0, 465.3.0
First-Class Mail, 435.2.0
Library Mail, 385.3.0, 485.3.0
Media Mail, 375.3.0, 475.3.0
Parcel Select, 455.2.0
Periodicals, 707.20.1, 707.20.3
Standard Mail, 345.3.0, 445.3.0

saturation carrier route sequencing requirements
commercial flats, 345.6.9, 345.6.10
commercial letters, 245.6.8, 245.6.9
commercial parcels, 445.7.6, 445.7.7
Periodicals, 707.23.8, 707.23.9

Saturday delivery, 608.3.0

scheduling
Deposit
Bound Printed Matter, 366.3.9.4, 466.3.9.4
Parcel Select, 456.2.9
Standard Mail, 246.2.6.4, 346.2.6.4, 446.2.6.4
Pickup on Demand, 507.6.5

scheme sort, See *mail preparation* under individual classes of mail

scorpions, 601.9.3.9

sealing, 601.4.0

Second-Class Mail, See *Periodicals*

self-mailer, 201.3.14

Sectional Center Facility (SCF), 246.4.0, 346.4.0, 366.5.0, 446.4.0, 466.5.0

sexually-oriented advertisements, 508.9.0

sharps, 601.10.17.4

shipper paid forwarding
annual accounting fee, 507.4.2.9
fee, 507.4.2.10
how it works, 507.2.3.5
how to sign up, 507.4.2.9

shipping, See *Parcel Post*

shipping papers for hazardous materials, 601.10.9

shortpaid mail, 604.6.0, 604.8.1

Signature Confirmation, 503.10.0
barcodes on privately printed labels, 503.10.4
electronic file transmission for electronic option, 503.10.5
electronic option, 503.10.2.4
fees, 503.10.1.1
other extra services that can be added, 503.10.2.6
required labels, 503.10.3
retail option, 503.10.2.4
what may be mailed, 503.10.2.2
where to mail, 503.10.6

simplified address, 602.3.2

single-piece price
Express Mail, 113
First-Class Mail, 133
Library Mail, 183
Media Mail, 173
Parcel Post, 153
Priority Mail, 123

size
automation cards and letters, 201.3.0
automation flats, 301.3.0
barcoded parcels, 402.4.0
Express Mail, 101.4.1, 101.5.2
First-Class Mail, 101.6.3, 201.1.2, 202.1.2
flats, 101.2.1, 301.1.2
general, maximum and minimum, 601.1.2 – 601.1.3
letters, 101.1.2, 201.1.0, 201.2.1
machinable parcels, 101.3.0, 401.1.3
nonmachinable letters, 101.1.0, 201.2.0
nonmachinable parcels, 101.3.6,
nonmailable, 101.3.0, 401.1.3
Package Services, 101.7.0 – 101.9.0, 301.2.3 – 301.2.5
Periodicals, 707.3.5.2
Standard Mail, 301.2.2.1, 401.2.2.1

skill contests, 601.12.7

sleeves, for letter trays
flats, 345.3.5
letters, 235.3.4, 245.3.4
Periodicals, 707.20.1.3

software specifications, 708.3.2

sorting mail, See mail preparation under individual classes of mail

sound recordings
packaging, 601.7.4

space available mail (SAM), 703.2.1.3

special handling, 503.12.0
fees, 503.12.1.1
marking, 503.12.2.5
other extra services that can be added, 503.12.2.3
what may be mailed, 503.12.2.2

special mailing containers, 601.6.0

Special Standard Mail, See *Media Mail, general*

specimens, 601.10.17.3e.

stamp collecting, See *philatelic services*

stamped stationery, 604.2.1

stamps, See *postage stamps*

Standard Mail, flats
alternate payment methods, 705.5.0
annual mailing fee, 343.3.4
attachments, 343.2.5

automation mailings, 343.7.0
cobundling, 705.9.3.3
enclosures, 343.7.4
weight, 301.3.2.2
barcodes, 343.7.3
bundling, 345.2.0
computing postage, 343.1.6,
carrier route sequencing requirements, 345.6.9, 345.6.10
circulars, 343.2.0
combining with other classes of mail, 343.2.5, 703.9.0
content standards, 343.2.0
cotraying and cosacking bundles, 705.9.0
deposit, 346.1.0, 346.2.6
scheduling appointments for, 346.2.6.3
vehicle unloading, 346.2.6.9
destination entry, 346.2.0
DBMC entry, 346.3.0
DDU entry, 346.5.0
DSCF entry, 346.4.0
discount, 346.2.0 – 346.5.0
dimensions, 301.2.2
documentation, 344.4.0
automation, 344.4.3
basic, 344.4.2
facsimile postage statements, 344.4.9
multiple mailings, 344.4.8
standard format, 344.4.4, 344.4.6, 708.1.0
eligibility 343
automation flats, 343.7.0
basic, 343.4.0
enhanced carrier route flats, 343.6.0
machinable/nonmachinable flats, 343.5.0
enclosures, 343.2.5
envelopes, enclosed, 343.7.4
fees, 343.1.5
general standards for any Standard Mail mailing, 343.3.3
mail preparation, 345
automation flats, 345.7.0
bundles, 345.2.0
bundling for enhanced carrier route prices, 345.6.3 – 345.6.4
bundling for presorted flats, 345.5.0
bundles on pallets, 705.8.9, 705.8.10.3
carrier route information line, 345.2.12
combined automation and presorted flats, 705.9.3, 705.11.3
combined flats on pallets, 705.8.16.3
containerization of bundles, 705.10.2
Customized MarketMail, 705.1.4
enhanced carrier route flats, 345.6.0
general information, 345.1.0
machinable mail, 345.7.0
merged flats in sacks, 705.10.2.4
merged flats on pallets, 705.10.2.5, 705.12.2.4, 705.13.2.4
optional endorsement line, 345.2.0
presorted flats, 345.5.0
sack labels, 345.6.0
sacks, 345.5.0
sacks on pallets, 705.8.10.3
tray labels, 345.6.0
trays, 345.5.0
trays on pallets, 705.8.10.3
markings, 302.2.0
enhanced carrier route prices, 345.6.1
mixed mail, 703.2.7
presorted prices, 345.5.1
merged pallets of bundles
using 5% Threshold, 705.12.2
using 5% Threshold and City State Product, 705.13.2
nonprofit
applications for nonprofit prices
applying for authorization, 703.1.7
applying for authorization at additional offices, 703.1.8
mailing while application is pending, 703.1.9
what may be mailed, 703.1.6
who will qualify, 703.1.2, 703.1.3
prices
flats, 343.1.4, 343.1.5
letters, 243.1.5 – 243.1.7
parcels, 443.1.3, 443.1.6
physical standards, 301
postage payment methods, 344.2.0, 344.3.0
postage statements, See *documentation*
price eligibility
automation prices, 343.7.0
destination entry discounts, 346.2.0 – 346.5.0
enhanced carrier route prices, 343.6.0
presorted prices, 343.5.0
prices and fees, 343.1.0
reply card, enclosed,
size, 301.2.2.1
undeliverable mail, 507.1.5.3
weight, 301.2.2.1, 343.2.1
written additions, 343.2.6
ZIP Code accuracy, 343.3.8

Standard Mail, letters

alternate payment methods, 705.5.0
annual mailing fee, 243.1.7.1, 243.3.4
attachments, 243.2.5
automation mailings
enclosures, 243.7.5
physical standards, 201.3.0
barcodes, 243.7.4
bundling, 245.2.0
computing postage, 243.1.8,
carrier route sequencing requirements, 245.6.8, 245.6.9

circulars, 243.2.0
combining with other classes of mail, 243.2.5, 703.9.0
content standards, 243.2.0
deposit of, 246.1.0
scheduling appointments for, 246.2.6
vehicle unloading, 246.2.6.9
destination entry, 246.2.0
DBMC entry, 246.3.0
DDU entry, 246.5.0
DSCF entry, 246.4.0
discount for destination entry, 246.2.0 – 246.5.0
documentation, 244.4.0
automation, 244.4.3
basic, 244.4.2
facsimile postage statements, 244.4.9
multiple mailings, 244.4.8
standard format, 244.4.4, 244.4.6, 708.1.0
eligibility 243
automation, 243.7.0
basic, 243.4.0
ECR flats, 243.6.0
machinable/nonmachinable, 243.5.0
envelopes, enclosed, 243.7.5
enclosures, 243.2.5
fees, 243.1.7
general standards for any Standard Mail mailing, 243.3.3
mail preparation, 245
automation letters, 245.7.0
bundles, 245.2.0
bundling for enhanced carrier route prices, 245.6.4 – 245.6.4
bundles on pallets, 705.8.9, 705.8.10.3
carrier route information line, 245.2.9
containerization of bundles, 705.10.2
Customized MarketMail, 705.1.4
enhanced carrier route letters and cards mailings, 245.6.0
enhanced carrier route letters and cards, 245.6.4, 245.6.6
general information, 245.1.0
presorted machinable letters and cards, 245.5.3
presorted nonmachinable letters and cards, 245.5.4
tray labels, 245.4.0
trays, 245.3.0
trays on pallets, 705.8.10.3
markings required on each mailpiece, 202.2.0
enhanced carrier route prices, 245.6.1
mixed mail, 703.2.7
presorted prices, 245.5.1
nonprofit
applications for nonprofit prices
applying for authorization, 703.1.7
applying for authorization at additional offices, 703.1.8
mailing while application is pending, 703.1.9
what may be mailed, 703.1.6
who will qualify, 703.1.2, 703.1.3
prices
flats, 343.1.4, 343.1.5
letters, 243.1.5 – 243.1.7
parcels, 443.1.3, 443.1.6
physical standards, 201
postage payment methods, 244
automation, 244.3.0
enhanced carrier route, 244.2.0
presorted, 244.2.0
postage statements, See *documentation*
price eligibility
automation prices, 201.3.5, 243.4.0 – 243.7.0
destination entry discounts, 246.2.0 – 246.5.0
enhanced carrier route prices, 243.6.0
prices and fees, 243.1.0
reply card, enclosed, 243.7.5
size, 201
undeliverable mail, 507.1.5.3
weight, 243.2.1
written additions, 243.2.6
ZIP Code accuracy, 243.3.8

Standard Mail, parcels

alternate payment methods, 705.5.0
annual mailing fee, 443.1.6.1, 443.3.4
attachments, 443.2.5
bundling, 445.2.5
computing postage, 443.1.1, 443.1.7
carrier route sequencing requirements, 445.7.5, 445.7.6
circulars, 443.2.0
combined mailings with Package Services parcels, 705.6.1
documentation, 705.6.1.3
postage payment, 705.6.1.2
preparation, 705.6.2.3
qualification, 705.6.1.1
combined parcels mailings, 705.6.3
postage payment, 705.6.1.2
qualification, 705.6.3.1
combining with other classes of mail, 443.2.5, 703.9.0
content standards, 443.2.0
deposit, 446
scheduling appointments for, 446.2.6.3
vehicle unloading, 346.2.6.9
destination entry, 446.2.0
DBMC entry, 446.3.0
DDU entry, 446.5.0
DSCF entry, 446.4.0

discounts
for destination entry, 446.2.0 – 446.5.0
documentation, 444.3.0
basic, 444.3.2
facsimile postage statements, 444.3.8
multiple mailings, 444.3.7
standard format, 444.3.3, 444.3.5, 708.1.0
eligibility 443
basic, 443.3.0, 443.4.0
enhanced carrier route, 443.6.0
presorted parcels, 443.5.0
enclosures, 443.2.5
extra services that can be added, 443.4.5
fees, 443.1.6
general standards for any Standard Mail mailing, 443.3.3
mail preparation, 445
bundles, 445.2.0
bundling for enhanced carrier route prices, 445.7.4
bundling for irregular parcels, 445.5.4, 445.7.5
bundles on pallets, 705.8.9, 705.8.10.3
carrier route information line, 445.2.10
combined machinable parcels, 705.6.0
containerization of bundles, 705.10.2
enhanced carrier route parcels, 445.7.0
machinable parcels on pallets, 705.8.17
Not Flat-Machinable (NFM) pieces, 445.6.0
presorted irregular parcels, 445.5.4
presorted machinable parcels, 445.5.3
sack labels, 445.4.0
sacks, 445.3.0
sacks on pallets, 705.8.10.3
markings required on each mailpiece, 402.1.2
enhanced carrier route prices, 445.7.1
mixed mail, 703.2.7
presorted prices, 445.5.1
nonprofit
applications for nonprofit prices
applying for authorization, 703.1.7
applying for authorization at additional offices, 703.1.8
mailing while application is pending, 703.1.9
what may be mailed, 703.1.6
who will qualify, 703.1.2, 703.1.3
prices
flats, 343.1.4, 343.1.5
letters, 243.1.5 – 243.1.7
parcels, 443.1.3, 443.1.6
Not Flat-Machinable (NFM) pieces, 401.2.2.2
physical standards, 401
postage payment methods, 444
enhanced carrier route parcels, 444.2.0
presorted parcels, 444.2.0
postage statements, See *documentation*
price eligibility
destination entry discounts, 446.2.0 – 446.5.0
enhanced carrier route prices, 443.6.0
prices and fees, 443.1.0
shipper paid forwarding, 507.4.2.9
size, 401.2.2.1
undeliverable mail, 507.1.5.3
weight, 401.2.2.1, 443.2.1
written additions, 443.2.6
ZIP Code accuracy, 443.3.8

Standard Mail (A), See *Standard Mail*

Standard Mail (B), See *Bound Printed Matter, Library Mail, Media Mail,* or *Parcel Post*

standardized documentation, 708.1.0

staples, 201.3.9, 301.3.4.2, 601.4.8

statement of ownership, management, and circulation for Periodicals, 707.8.3

statements of account
Express Mail, 113.3.0
Priority Mail, 123.3.0
First-Class Mail
commercial flats, 333.2.2
commercial letters, 233.2.2
commercial parcels, 433.2.2
retail mail, 133.3.2
solicitations in guise of, 601.12.1

stationery, 604.2.0
personalized stamped envelopes sold by USPS, 604.2.2
plain stamped envelopes sold by USPS, 604.2.1
prices and fees, 604.2.1.1, 604.2.2.1, 604.2.3.2
stamped cards, 604.2.3.1

stickers, 201.3.13, 301.3.7

sweepstakes, 601.12.6

T

tabbing, 201.3.11, 301.3.5

tape
sealing mailpieces, 601.4.3 – 601.4.5

territories and possessions of the U.S., 608.2.0

Third-Class Mail, See *Standard Mail*

tobacco, 601.11.12

toxic substances, 601.10.16

tracking, 503.13.2

trademarks of the USPS, 608.7.1

trays
flat tray
First-Class Mail, 335.3.0
letter tray
First-Class Mail, 235.3.0
Periodicals, 707.20.1, 707.20.2
Standard Mail, 245.3.0, 345.3.0
barcoded labels, 708.6.0

treatment of mail, 507.1.0

tubs, See *trays*

U

undeliverable mail
endorsements used by USPS, 507.1.4.1
First-Class Mail, 507.1.5.1
Package Services, 507.1.5.4
Periodicals, 507.1.5.2
Priority Mail, 507.1.5.1
Standard Mail, 507.1.5.3
with extra services, 507.1.4.5

unaddressed mail, See *dead mail*

unpaid mail, 508.2.2.5, 508.2.3.3

U.S. Armed Forces Mail, 703.2.0, 703.4.0
eligibility, 703.4.1.1, 703.4.2.2
matter sent free, 703.4.2
postage, 703.4.1.2

U.S. Department of Transportation
regulation of hazardous materials, 601.10.2

U.S. government mail
Department of State mail, 703.3.0
free mail for U.S. armed forces, 703.4.2
military address, 703.4.2.4
military mail, 703.2.0, 703.4.0
official mail for Members of Congress, 703.6.1.1
official mail for U.S. government, 703.6.0, 703.7.0
prepared by contractors, 703.7.15
voting materials, 703.8.0

U.S. Postal Service (USPS)
address for USPS functional areas, 608.8.1 – 608.8.3
appealing decision made about mailing standards, 607.2.0
business mail entry offices, addresses and phone numbers, 608.8.4
copyrights of the USPS, 608.7.2
complaints, 608.6.1
Domestic Mail Manual, general information, 608.1.0
holidays recognized by USPS, 608.3.2
philatelic services offered by USPS, 608.4.0
postal publications, 608.7.2
Post Offices, general information, 608.3.1, 608.3.2
postal inspection of mail, See *inspection by USPS*
Pricing and Classification Service Center (PCSC), 608.8.4
Private Express Statutes, 608.5.1
reporting crimes, 608.6.2
requesting exceptions to mailing standards, 607.2.0
service to territories and possessions of the United States, 608.2.0
trademarks of the USPS, 608.7.1

V

valuable items, 609.3.2, 503.2.3.1

volume requirements
commercial flats
Bound Printed Matter, 363.4.0
First-Class Mail, 333.3.3
Library Mail, 383.3.2
Media Mail, 373.3.2
Standard Mail, 343.3.3
commercial letters
First-Class Mail, 233.3.3
Standard Mail, 243.3.3
commercial parcels
Bound Printed Matter, 463.4.0
First-Class Mail, 433.3.3
Library Mail, 483.3.2
Media Mail, 473.3.2
Parcel Select, 453.3.1
Priority Mail, 424.2.2
Standard Mail, 443.3.3
retail mailings paid with permit imprint
First-Class Mail, 134.2.2
Library Mail, 184.2.2
Media Mail, 174.2.2
Parcel Post, 154.2.2
Priority Mail, 124.2.2

voting
absentee balloting materials, 703.8.0
voter registration commissions
mailing list services, 507.7.3.4, 507.7.7

W

walk sequence carrier route sequencing requirements
commercial letters, 245.6.8, 245.6.9
commercial flats, 345.6.9, 345.6.10
commercial parcels, 445.7.6, 445.7.7
Periodicals, 707.23.8, 707.23.9

window envelopes and inserts, 202.5.0, 601.6.3

wine, 601.11.7

written matter, See *handwriting*

Z

Z4CHANGE
list matching, 708.3.3.2

ZIP Code, 602.1.8
sorting cards by 5-digit ZIP Code, 507.7.6

ZIP Code Accuracy
commercial flats
Bound Printed Matter, 363.4.3
First-Class Mail, 333.3.6
Standard Mail, 343.3.8
commercial letters
First-Class Mail, 233.3.6
Standard Mail, 243.3.8
commercial parcels
Bound Printed Matter, 463.4.3
First-Class Mail, 433.3.6
Standard Mail, 443.3.8

ZIP+4 code, 602.1.8.2

zone charts, 708.10.3

zones, for computing postage, 708.1.6