

# 224 Postage Payment and Documentation

## Overview

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## 1.0 Basic Standards for Postage Payment

### 1.1 Postage Payment Options

#### 1.1.1 Commercial Base Pricing

[\[3-7-16\]](#) [\[1-17-16\]](#) Priority Mail Commercial Base and Regional Rate Box postage may be paid with:

- a. Click-N-Ship (Regional Rate Box prices only).
- b. USPS-approved PC Postage products when registered end-users use a qualifying shipping label.
- c. Permit imprint.
- d. USPS-approved IBI postage meters that print the IBI with the appropriate price marking (see [202.3.3](#)) and electronically transmit transactional data to the USPS.
- e. Permit holders using Merchandise Return Service (MRS) for Priority Mail mailpieces when all MRS requirements are met ([505.3.0](#)).

#### 1.1.2 Commercial Plus Pricing

Commercial Plus Priority Mail postage may be paid with:

- a. USPS-approved PC-Postage products when registered end-users use a qualifying shipping label.
- b. Permit imprint.
- c. Permit holders using MRS for Priority Mail items who qualify for Commercial Base prices and whose account volumes exceed 100,000 pieces in the previous calendar year or who have a customer commitment agreement with the USPS (see [223.1.3.2](#)).
- d. USPS-approved IBI postage meters that print the IBI with the appropriate price marking (see [202.3.3](#)) and electronically transmit transactional data daily to USPS for all mailpieces and mail categories.

#### 1.1.3 Commercial Plus Cubic Pricing

Commercial Plus cubic prices may be paid with:

- a. USPS-approved PC-Postage products when registered end-users use a qualifying shipping label.
- b. Permit imprint under [2.0](#). Mailers also must use the Electronic Verification System (eVS) program or submit an electronic postage statement with a computerized manifest under [705.2.0](#).



### 224.1.2

- c. MRS when pieces are returned at Priority Mail prices and all MRS requirements are met ([505.3.0](#)).

#### **1.2 Affixing Postage—Single-Piece Mailings**

In a postage-affixed Priority Mail mailing, the mailer must affix to each piece a value equal to at least the postage required (including any surcharges).

## **2.0 Postage Paid with Permit Imprint**

### **2.1 Advance Deposit Account**

A mailer may be authorized to mail items without affixing postage when a permit imprint indicia (see [604.5.0](#)) is used and payment is made at the time of mailing from a permit imprint advance deposit account established with the USPS for that purpose. This payment method may be used for postage and extra service fees.

### **2.2 Minimum Quantity**

Permit imprint mailings must contain at least 200 pieces or 50 pounds submitted under the terms of an approved manifest mailing system agreement with exceptions allowed under a minimum volume reduction provision.

### **2.3 Postage Statement**

A completed postage statement must accompany each mailing paid with a permit imprint.