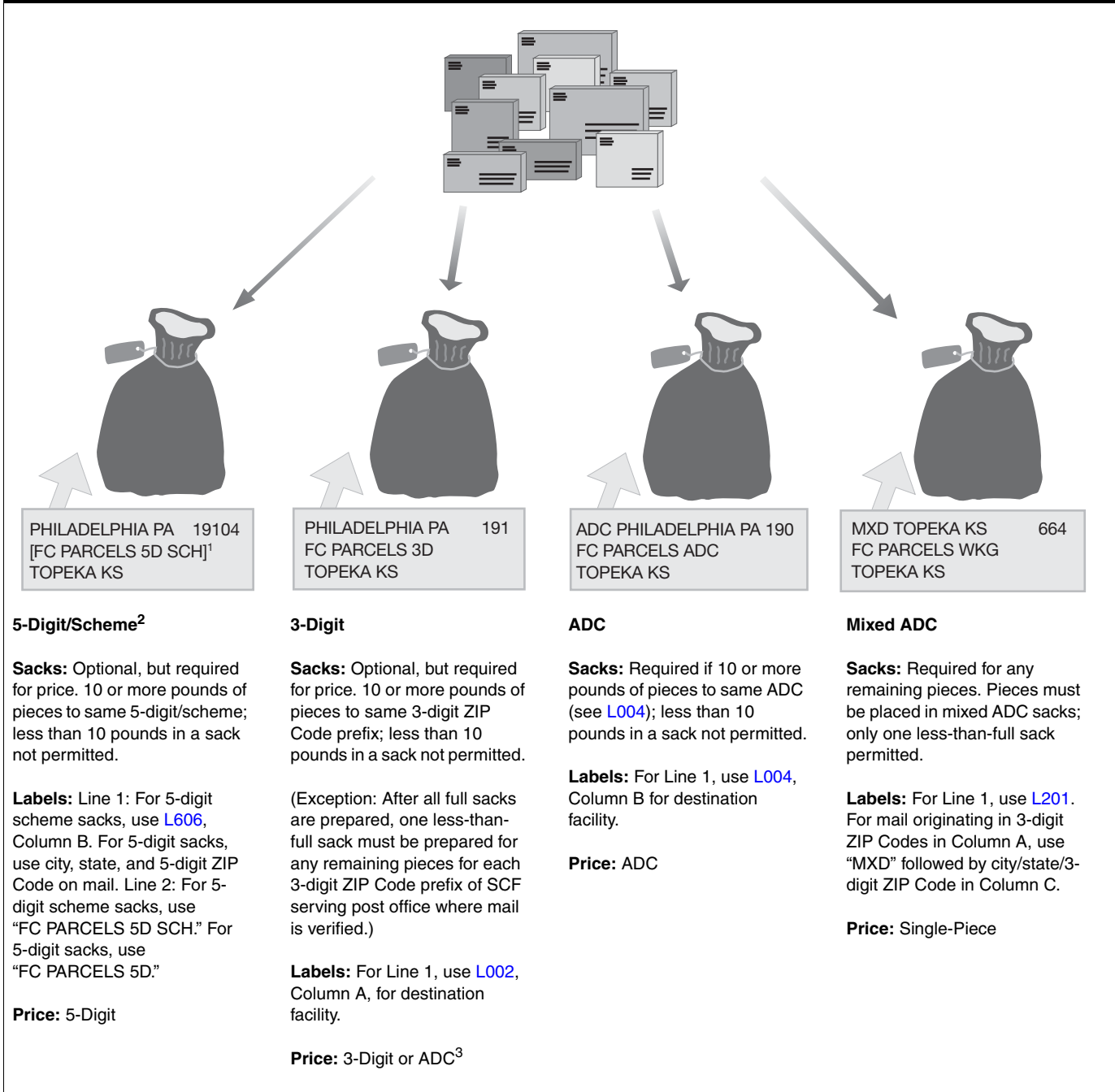


<b>Physical Standards</b> (401)	Maximum weight: 13 ounces, except for commercial plus presorted machinable parcels which must weigh less than 16 ounces. For an overview of the physical standards for commercial parcels, see <a href="#">Quick Service Guide 401</a> .
<b>Prices and Fees</b> (433.1.0)	There are two categories of prices for First-Class Package Service commercial parcels: commercial base and commercial plus. For a complete list of commercial First-Class prices, see <a href="#">Notice 123—Price List</a> . Annual presort mailing fee applies.
<b>Content</b> (433.2.0)	First-Class Package Service may be used for any mailable item including advertisements and lightweight merchandise, except that parcels mailed at commercial base prices are not sealed against inspection and may not contain documents or personal correspondence, except that such parcels may contain invoices, receipts, incidental advertising, and other documents that relate in all substantial respects to merchandise contained in the parcels.
<b>Eligibility Standards</b> (433.3.0)	Mailings of 500 or more addressed pieces, sorted and marked as described below. All pieces must meet the physical standards for parcels (401). Each piece must include a complete delivery address with correct ZIP Code or ZIP+4 code. Addresses on all pieces must be updated within 95 days before mailing through a USPS-approved address update method (e.g., ACS, NCOA <sup>Link</sup> , <i>FASTforward</i> , or the appropriate ancillary service endorsement except Forwarding Service Requested, under 507.1.5). For an overview of the Move Update standard, see <a href="#">Quick Service Guide 230a</a> . A certified process must be used at least once a year to ensure accuracy of 5-digit ZIP Codes. A surcharge applies for parcels with the following characteristics: <ul style="list-style-type: none"> <li>■ Unless prepared in 5-digit/scheme containers, presorted parcels weighing less than 2 ounces or that are irregularly shaped, such as rolls, tubes, and triangles.</li> <li>■ Nonpresorted parcels must include a unique Intelligent Mail package barcode with a postal routing code to avoid a surcharge.</li> </ul>
<b>Postage Payment and Documentation</b> (434)	IBI meter or PC Postage (604.3.0), or permit imprint (604.5.0) for parcels mailed at commercial base prices. Permit imprint only for parcels mailed at commercial plus prices. Additional standards apply to mailings of nonidentical-weight pieces. Documentation: <ul style="list-style-type: none"> <li>■ Postage statement: <a href="#">PS Form 3600-R</a>.</li> <li>■ Supporting documentation: required unless correct price is affixed to each piece, or unless each piece is of identical weight and separated by price when presented for acceptance; documentation generated by PAVE-certified software (or printed in standardized format).</li> </ul>
<b>Mail Preparation</b> (435)	Marking on each piece in the postage area: "Presorted (or PRSRT) First-Class Package (or PKG)." For optional locations, see 402.2.4. Parcels claiming commercial base prices must also be marked: "CommercialBasePrice"; except for parcels mailed with permit imprint postage. All parcels claiming commercial plus prices must be marked "CommercialPlusPrice." See 402.2.3 for allowable abbreviations.
<b>Enter and Deposit</b> (436)	Mailing entered at an acceptance point designated by USPS.

## Preparation

## Sacking Sequence (435.4.0)



1. For 5-digit scheme sacks, use "FC PARCELS 5D SCH." For 5-digit sacks, use "FC PARCELS 5D."
2. All possible 5-digit scheme sacks must be prepared, then all possible 5-digit sacks.
3. Origin 3-digit sacks with less than 10 pounds will pay the ADC price.