



# 174 Postage Payment and Documentation

## Overview

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## 1.0 Postage Payment Methods for Media Mail and Library Mail

### 1.1 Payment Method

The mailer is responsible for proper postage payment. Subject to the corresponding standards, postage for Media Mail and Library Mail may be paid by any method (see [604](#)) except precanceled stamps.

### 1.2 Affixing Postage—Single-Piece Price Mailings

In a postage-affixed single-piece mailing, the mailer must apply enough value in adhesive stamps or meter stamps equal to the postage required.

## 2.0 Postage Paid With Permit Imprint

### 2.1 Advance Deposit Account

A mailer may mail material without affixing postage when payment is made at the time of mailing from a permit imprint advance deposit account established with the USPS for that purpose. This payment method may be used for postage and extra service fees, but not for any mailpiece that is designed for reply mail purposes. See [604.5.0](#) for indicia options.

### 2.2 Minimum Quantity

Permit imprint mailings must contain at least 200 pieces or 50 pounds, except for single-piece mailings submitted under the terms of an approved manifest mailing system agreement with a minimum volume reduction provision (see [705.2.0](#)).

### 2.3 Postage Statement

A completed postage statement must accompany each mailing paid with permit imprint.

