



M000 General Preparation Standards

M070 Mixed Classes

M071 Basic Information

Summary M071 describes standard markings for attachments or enclosures for First-Class Mail, Periodicals, and Standard Mail.

1.0 MARKINGS

Attachments First-Class attachments must be marked “First-Class” or “Letter Enclosed.”
1.1 Standard Mail attachments must be marked “Standard” or “STD.”

Enclosures When a Periodicals publication is mailed with a nonincidental First-Class Mail or
1.2 any Standard Mail enclosure, the corresponding “First-Class Mail Enclosed” or “Standard Mail Enclosed” marking must be placed on or in the host publication as follows:

- a. If placed on the outer wrapper, polybag, envelope, or cover of the host Periodicals publication, the marking must be set in type no smaller than any used in the change-of-address notice in the identification statement.
- b. If placed in the identification statement, the marking must meet the standard in 1.2a.
- c. Except under P070, the marking must not be on or in copies without a First-Class Mail or Standard Mail enclosure.

Parcels The mailer must mark “First-Class Mail Enclosed” or “Standard Mail Enclosed” on
1.3 each Standard Mail and Package Services parcel with such an enclosure. The marking must be placed below the postage and above the delivery address, using any method that produces legible wording.

